

# Passport Application Checklist - **Ages 18 +**

This is only a general guide. For special circumstances/requirements & up-to-date fees, [visit travel.state.gov](http://visit.travel.state.gov)

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## DS-11 Application Form

- Form must be completed in **black ink** prior to your appointment.
  - If you make an error, complete a new form. **Do not correct.**
  - Complete lines 1-21.
  - Do **not** print double-sided.
  - Do **not** sign.
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## Proof of Identity

Bring one (or more) of the following:

- Valid Driver's License
  - Current Passport
  - Government Employee ID
  - Certificate of Naturalization
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## Proof of U.S. Citizenship

If you were born in the U.S. you must submit one of the following:

- Previous U.S. Passport (Required if available.)
- Certified birth certificate. (Must contain the name of the parents.)

If you were born in a foreign country you must submit one of the following:

- Certificate of Naturalization
  - Fully valid, undamaged U.S. Passport (can be expired)
  - Consular Report of Birth Abroad or Birth Certificate
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## Passport Photo

Color photo. 2x2". White background. Must have been taken within the last six months.

Visit [travel.state.gov](http://travel.state.gov) for full photo requirements.

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## Payment #1 (visit [travel.state.gov](http://travel.state.gov) for up-to-date fees)

*Paid to the U.S. Department of State. **Check or Money Order only.***

Passport Book .... \$130

Passport Card .... \$30

Passport Book & Card ... \$160

Expedited Service .... \$60\* (\*Ask about additional Express Mail service)

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## Payment #2 (visit [travel.state.gov](http://travel.state.gov) for up-to-date fees)

*Paid to the Fullerton Public Library. Visa, Mastercard, check, or money order.*

Execution Fee .... \$35 per application

Passport Photo .... \$12 per applicant.