*Actual set up may vary. If you have specific requests, they must be submitted in writing at least 7 days prior to your event.
Commonwealth Avenue Conference Center

Audience - Seats up to **130**

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Commonwealth Avenue

Conference Center

Square Boardroom - Seats 40

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Reception - Seats 25

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Conference Center

Equipment (see also: Fee Schedule)

Quantities of equipment listed below may not be available at the time of booking request. Quantity indicated does not imply room can accommodate set up. Please indicate requested equipment as accurately as possible.

<table>
<thead>
<tr>
<th>Furniture:</th>
<th>AV Equipment:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chairs: 144</td>
<td>Laptop: 1</td>
</tr>
<tr>
<td>Tables (6'): 34</td>
<td>Projector: 1</td>
</tr>
<tr>
<td></td>
<td>Presentation clicker: 1</td>
</tr>
<tr>
<td></td>
<td>Microphones: 6</td>
</tr>
</tbody>
</table>

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