



**CITY OF FULLERTON  
LIBRARY BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
January 19, 2:30 P.M.  
Library Board Room  
Fullerton Public Library  
353 West Commonwealth Avenue  
Fullerton, California**

## **CALL TO ORDER**

Acting Chairman Hebeling called the meeting to order at 2:30 p.m. in the Library Board Room of the Fullerton Public Library.

## **ROLL CALL**

Present: Britt, Hebeling, Johnson, and Meyer,  
Absent: Calhoun  
Staff: Maureen Gebelein, Library Director  
Susan McGraw, Recording Secretary

**Public Comments** – Public comments will be allowed on matters not appearing on the agenda, but within the Library Board of Trustees' jurisdiction. - **None**

## **Presentations – None**

**Consent Calendar** – (Items 1 through 4) All matters listed under Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these items prior to the time of voting on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar for separate action.

### **1. Approval of Minutes**

Recommendation: Approve the December 15 and December 16, 2011, Library Board of Trustees minutes.

### **2. Warrant Register**

Recommendation: Approve the January 2012 Warrant Register based on estimated costs as per the attached summary. Checks will not be available for distribution until week of January 23, 2012. *(Will be distributed at meeting)*

### **3. Expenditure Summaries**

Recommendation: Approve the December 2011 Expenditure Summaries

### **4. Acceptance of Donations**

Recommendation: Accept Donations as reported.

Member Meyer made a MOTION to APPROVE the Consent Calendar as submitted; Member Johnson SECONDED, and the motion was ACCEPTED unanimously

## Reports

- 1. Director's Report and December Monthly Activity Reports** Director Gebelein reported library hardware worked well over the holidays; staff came in two hours daily during the Winter Closure to hand sort at the Main Library and only two times at Hunt Branch where only seven items were returned; commented that the Hunt Branch will part of the Ad Hoc Committee discussions; circulation stats for December are down with no apparent reason, however library attendance was up as are other library services; Overdrive statistics are included in the circulation numbers; CALTAC meeting scheduled March 10 and could possibly be mentioned to members of the Ad Hoc Committee; attended a public library summit in Sacramento; OCL Directors met this month to discuss issues of systems going away and decided to meet once monthly to discuss options to provide delivery for Orange County and ILL services; Sandra Tsing Loh was our recent guest of the Distinguished Speaker Series with audience attendance of approximately 175; Dean Koontz will be here on May 6; beginning work on speakers for a second year of the DSS; will be meeting with Greenhouse to discuss the agreement for the Café; waiting for one more part and final approval by SCE for the solar structure; library managers have been asked to put on a staff development day and may be asking the Board's permission to close the Library for a day or half day, funding will be from the Friends funds; Judy Booth is participating in the City's Leadership training; the City has been working to put plans in place regarding the end of the Redevelopment Agency which will undoubtedly have an impact on the next year's budget; two new appointees will be made to the library Board at the February 7 City Council meeting.
- 2. Friends of the Library** – Ginger Britt reported that there will be a book sale in early March; beginning February 1, the Friends Book Store will be open four days a week – Monday, Tuesday, Wednesday, and Saturday; will be planning an 'outreach' to the community for active members sometime in mid-April to early May; online book sales were slow in December and exploded in January with \$1,000 earned in just the first two weeks and have continued with daily sales; membership drive has begun.
- 3. Library Foundation** – Chris Meyer reported that Foundation members were hosted at the Johnson house; Ray Kawase advised that Opus Bank wants to make a donation but take three years to pay and assurance that the room will be reserved for them; the Board approved with the caveat that with the first payment it will go on the donor wall, but the room will not have their acknowledgement on it until the third check is received; Director Gebelein added that Sunrise Rotary is also wanting to make a donation.
- 4. January 2012 City Council Meetings** – Maureen Gebelein reported the January 2 meeting had been cancelled and there was nothing of relevance to the Library at the January 17 meeting.
- 5. Assistant to the City Manager Report** – Rob Ferrier was absent due to a meeting conflict.

## Regular Business

### 1. Discussion of Ad Hoc Committee

It was agreed that Acting Chairperson Hebeling would open the Library Ad Hoc Committee meeting and conduct the first action item on the agenda – election of Chairperson; the objectives should be reviewed and presented at a subsequent Ad Hoc meeting as preliminary suggestions for the tasks facing the committee; in a meeting with Mayor Quirk-Silva, Member Meyer said he pressed her for support of greater materials' funding for the Library; Director Gebelein will have voting rights; new handbooks will be provided for all members; and she has offered all new members the opportunity for a tour of the Library and to contact her whenever they had questions.

**Correspondence** – The Corresponding Secretary will present any correspondence received in behalf of the Library Board of Trustees. **None**

### Board Member Round Table

Member Johnson thanked the Board for its contributions to the success of the Library and particularly for its selection of Library Director Maureen Gebelein who has helped to turn the Library into 'something it was not' and for her contributions to both the Library and the Community.

Member Britt also expressed her pleasure at being a part of the Board of Trustees and being able to see the Needs Assessments accomplished from beginning to end; she also acknowledged her enjoyment working with Director Gebelein as well as the other board Members over the last nine years.

**Adjournment** – The next regular meeting of the Library Board of Trustees will be held on February 23, 2012, at 2:30 p.m. in the Fullerton Public Library Board Room, 353 W. Commonwealth Ave., Fullerton, California.

Respectfully submitted,

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Susan McGraw  
Recording Secretary