

**MINUTES OF THE
LIBRARY BOARD OF TRUSTEES
June 25, 2009**

CALL TO ORDER

The meeting was called to order by President Johnson at 2:30 p.m. at the Fullerton Public Library in the Board Room.

ROLL CALL

Present: President Johnson, Board Members Britt, Buck, and Georgieff

Absent: Board Member Hebeling

Staff: Maureen Gebelein, Director
Ruth Leopold, Recording Secretary

Guest(s): Alice Leverich, Friends Representative

Public Comments

No public comments.

CONSENT CALENDAR

- Approval of Minutes of May 28, 2009
- Warrant Register of June, 2009
- Expenditure Summary of June, 2009
- Acceptance of Donations

MOTION made by Board Member Georgieff, SECONDED by Board Member Britt and CARRIED unanimously by all voting members present to APPROVE the consent calendar as written.

Board Member Georgieff asked about the Expenditure Summary and the total numbers for Worker's Compensation. Director Gebelein explained that its allocated and preventative.

Director's Report

Director Gebelein reported on the following:

- Library Personnel
- Summer Reading Programming (SRP) – During the first week of the SRP, Children's Services had 1,601 children sign up and Young Adult had 178 teens sign up. President Johnson stated when there is some kind of void in the City, the Library fills it.
- During the August Board Meeting, there will be a closed session to allow the City Manager to discuss the Director's performance for the year.
- Budget was passed.

- Adult Services attendance statistics have increased by 11 percent and circulation by 6 percent over the previous year. There is also an increase in adults using the Hunt Library. Board Member Britt commented that the Hunt Branch is doing very well.
- Passports are doing extremely well.
- Patron services, "Town and Gown" programs, films, and SCORE workshops continue to grow.

President Johnson asked if it's a good idea to have Board Members present at City Council meetings. Director Gebelein said it is always good to have the Board present at Council meetings.

Director Gebelein suggested having the Library do a "Food for Fines" program where patrons can bring in canned food to waive their Library fines. The Board said it was a great idea and asked how much work it would entail for staff? Board Member Buck said the organization selected can help the Library coordinate this program. President Johnson said it was okay to proceed and seconded Board Member Buck's suggestion to work with another agency to work with the Library on this.

Director Gebelein said she will report on reports coming from the new finance system at the August meeting. She will review the reports and explain what the various funds and programs are.

Friends of the Library

Representative Alice Leverich presented a Book Sale update and said new memberships have increased. She said the Friends are overloaded with books and are receiving many new books and selling them in the paperback section. She noted that magazine donations are down.

Board Member Britt presented an update on the On-line Sales, which are doing extremely well.

Library Foundation

Board Member Georgieff said new Foundation Member Aaruni Thakur attended the meeting. The Foundation spoke briefly about the Bastanchury property. Foundation Member Kawase emphasized if Board Members know of any possible donors to let him know. The Foundation is searching for donors that have not previously donated.

June 2 and 16 City Council Meetings

Director Gebelein reported on the Budget Hearings and that the Budget passed.

Assistant to the City Manager Report

Rob Ferrier was not present.

Library Expansion and Remodel Project

Director Gebelein explained they are at 50 percent of the Design Phase.

Development of Naming Rights Policy

President Johnson said the Committee will need to review the Foundation's ideas and thoughts about the spaces and rates involved in naming rights. They will need to be reviewed before the next meeting.

Fullerton Reads Update

Director Gebelein presented an update and said the program and publicity should be available at the next meeting. She stated there is also a "Fullerton Reads" blog where people can post comments. Board Member Georgieff suggested selling "Fullerton Reads" shirts. Director Gebelein said it can be considered if someone can underwrite the costs. President Johnson directed staff to research the cost and find someone to underwrite it.

Regular Business

Honor Wall Selection

President Johnson said he had some questions regarding the Honor Wall Selection Policy. What information is needed about the people nominated in order to have the Board make a decision? Board Member Britt suggested requesting the specific length of time involved and specific contributions made to the Library during the time the person nominated has volunteered at the Library. President Johnson said in order to proceed the Board needs more information and has to decide who gathers the information. Board Member Buck asked how long will the Honor Wall recipient's photo stay posted? Board Member Georgieff said part of the importance in this, is not just the honor wall, but it's a form of educating the public. He stated that the person who makes the nomination should bring a short bio of the person along with an explanation as to why the person should be nominated. At that point, if more research is required, the Board can instruct the Director and staff to conduct the research. Board Member Britt said CALTAC has an awards form that is a good example to follow. She suggested posting the person's photo for a certain period of time and having a smaller photo to post on an adjoining wall after a period of time has passed. President Johnson said there are many things to consider including expectations, length and placement of the Honor Wall. He will prepare a proposal and present it at the next meeting. President Johnson will ask the Foundation President to submit information about the names recommended for the Honor Wall. Board Member Britt suggested waiting until the Board has a formal procedure in place. President Johnson agreed with Board Member Britt and suggested having a model and ask the nominator to provide the necessary information. If additional information is needed, it can be researched. Board Member Buck suggested not setting up the nominations to be held annually. Board Member Britt stated that CALTAC gives their members the opportunity to make nominations annually, but don't necessarily select a recipient. Board Member Georgieff suggested having a window of accepting candidates, and not necessarily electing to act on it. Board Member Buck added that Sitting Members of the Library Board of Trustees are not eligible. President Johnson requested that any additional ideas for consideration be e-mailed to him and he will add them to the proposal.

Correspondence

There was none to report.

Board Member Round Table

President Johnson reported that the 10-year period from 1999 – 2008 in the stock market was the worst in history, since 1926.

Board Member Britt reported that the Friends Committee is looking for storage space and has been investigating a number of spaces in Fullerton and has found a possible location.

Board Member Buck announced his vacation plans.

Several Board Members announced their family graduations.

Adjournment

MOTION made by Board Member Georgieff, SECONDED by Board Member Britt and CARRIED unanimously by all voting members present to ADJOURN meeting at 4:02 p.m.

Respectfully submitted,

Ruth Leopold
Recording Secretary