

**MINUTES OF THE
LIBRARY BOARD OF TRUSTEES
May 28, 2009**

CALL TO ORDER

The meeting was called to order by President Johnson at 2:32 p.m. at the Fullerton Public Library in the Board Room.

ROLL CALL

Present: President Johnson, Board Members Britt, Buck, Georgieff and Hebeling

Absent:

Staff: Maureen Gebelein, Director
Janine Jacobs, Children's Services Manager
Ruth Leopold, Recording Secretary

Guest(s): Babette Carlson, Foundation Representative

Presentation

Children's Services Manager Janine Jacobs presented the information on the Summer Reading Program to the Board. She will be doing presentations at all Fullerton schools.

Public Comments

No public comments.

CONSENT CALENDAR

- Approval of Minutes of April 23, 2009
- Warrant Register of May, 2009
- Expenditure Summary of May, 2009
- Acceptance of Donations

There was no discussion about the consent calendar. MOTION made by Board Member Georgieff, SECONDED by Board Member Hebeling and CARRIED unanimously by all voting members present to APPROVE the consent calendar as written.

Director's Report

Director Gebelein reported on the following:

- Program attendance
- Preparation for Summer Reading Programs.
- Budget Preparation
- Passports
- "One City, One Source" update

Friends of the Library

Board Member Britt reported that the Friends formed a Committee to search for housing and storage of the book donations, during the Library Expansion. Board Member Britt, Nancy Lee and Carol Smith are members of the Committee. Some possible contacts were discussed.

Monthly on-line sales have reached \$1,000.

Library Foundation

Foundation Representative Babette Carlson reported that the Foundation has put to rest the changes made to the bylaws. They had a potential Foundation Member attend the meeting. The Foundation newsletter will be out on June 1 and the Foundation Endowment is increasing.

Board Member Georgieff reported that the Foundation President forwarded the names of Nancy Lee and Cynthia and Dick Foster to nominate them for recognition on the Honor Wall. President Johnson proposed to continue the item onto the next agenda.

May 5 and 19 City Council Meetings

Director Gebelein reported on the Library Expansion which was presented at the May 5 meeting.

Assistant to the City Manager Report

Rob Ferrier was not present.

Library Expansion and Remodel Project

Director Gebelein reported on the RDRC May 14 meeting. The Committee approved the project.

Trustee Handbook Update

Recording Secretary Leopold gave an update on the changes made on the Board Policies and Procedures. Board Member Georgieff suggested changing the word secretary listed under "Duties and Powers" and requested that Recording Secretary Leopold make the change.

Development of Naming Rights Policy

President Johnson gave an update on the Subcommittee meeting. He reviewed the naming rights approval process and said the Foundation will present the policy to the Board for approval and then will be submitted to the Council for final approval. President Johnson said the Committee will meet again and hopes to wrap up the policy in a few months.

Regular Business

Board to Review Proposed Budget

Director Gebelein presented the Library budget to the Board. Handouts were distributed showing Program Objectives, Organizational Chart and Budget. Director Gebelein said the Library staff has worked as a team in preparing the budget and Technical Services Manager Taylor became the budget analyst and put together the budget for the Library's departments.

Director Gebelein encouraged the Board to attend the Budget Hearing meeting on Monday, June 1 at 7:00 p.m.

Board Member Buck commented on the Organizational Chart which shows the Board of Trustees next to the Director.

MOTION made by Board Member Britt, SECONDED by Board Member Georgieff to ACCEPT the proposed budget, CARRIED unanimously by all voting members present.

Board Member Georgieff reported that Council Member Shawn Nelson called him in regards to the Hunt Branch status in the Library budget. He said Council Member Nelson has concerns as to why we have the branch and would like a serious discussion from the Board about the resources used at the Branch that can possibly be used at the Main Library. Board Member Georgieff explained to Council Member Nelson that the Branch will be helpful during the expansion. He inquired about the status of the Bastanchury Property. Board Member Georgieff suggested agendaizing an open discussion on the Bastanchury property and status of the Hunt Branch for next Board meeting.

Director Gebelein reported that the 2003 Needs Assessment speaks favorably about Hunt's services. She would like to consider having Godbe and Associates update the Needs Assessment next year.

President Johnson asked about the prior activity of the Bastanchury Ad Hoc Committee and asked what has been reported to the City Council. The Library Board has not had a recent update. He understands that the Board needs to be cognizant on both issues. President Johnson asked if it is appropriate to ask the City Manager to update the Ad Hoc Committee with a progress report.

Board to Review Security Camera Use Policy

Director said the City Manager requested that the Board continue this item.

Correspondence

Board Member Georgieff received a text stating that Aaruni Thakur has accepted the position as new Foundation member.

Board Member Round Table

President Johnson is reading the "Harvest Son" by David Mas Masumoto and gave his comments on the book.

Board Member Georgieff announced a program given by the Hillcrest Park group, during the week of June 6, the "History of Hillcrest Park Hikes".

Board Member Buck finished reading Gustavo Arellano's book, "Orange County: A Personal History" and recommends it.

Board Member Hebeling distributed the OLLI summer catalogs.

Board member Britt finished reading Barbara Kingsolver's "Animal, Vegetable, Miracle" and was delighted.

Adjournment

MOTION made by Board Member Hebeling, SECONDED by Board Member Georgieff and CARRIED unanimously by all voting members present to ADJOURN meeting at 4:45 p.m.

Respectfully submitted,

Ruth Leopold
Recording Secretary