

**MINUTES OF THE
LIBRARY BOARD OF TRUSTEES
APRIL 23, 2009**

CALL TO ORDER

The meeting was called to order by President Johnson at 2:30 p.m. at the Fullerton Public Library in the Board Room.

ROLL CALL

Present: President Johnson, Board Members Britt, Buck and Georgieff

Absent: Board Member Hebeling

Staff: Rob Ferrier, Assistant to the City Manager
Maureen Gebelein, Director
Ruth Leopold, Recording Secretary
Tim Mountain, Adult Services Manager

Guest(s): Cay Lutz, Friends representative

Presentations

Adult Services Manager Tim Mountain reported on Small Business outreach efforts, including Workforce Development. Adult Services Manager Mountain gave an update on the Small Business services and programs offered at the Library. Board Member Georgieff suggested giving the business database list to the Foundation to use in their fundraising efforts. He also recommended contacting the large corporations to let them know about the Library's services. Director Gebelein said staff will meet with the large corporations and do presentations informing them about the business services the Library offers.

Public Comments

No public comments.

CONSENT CALENDAR

- Approval of Minutes of March 26, 2009
- Warrant Register of April, 2009
- Expenditure Summary of April, 2009
- Acceptance of Donations

There was no discussion about the consent calendar. The Board APPROVED the consent calendar as written.

Director's Report

Director Gebelein reported on the following:

- Fully Engaged Customer Service staff training update. Staff enjoyed the training and the trainer was great. President Johnson attended the training and gave an update on his experience. He said the trainer was excellent and staff was able to share a lot during the training.
- National Library Worker Day and staff update.
- Library Security Camera Policy given to the City Attorney for review. Director Gebelein will bring it back to the Board for review.
- Update on patron's Request for Reconsideration of Library Materials.
- "Fullerton Reads" update on possible programs including having author Dave Mas Masumoto present. President Johnson said the author is fabulous.
- A lot of job seekers using the Library's services.

Friends of the Library

Cay Lutz gave an update on the May Book Sale coming up. She said the Friends have agreed to donate the excess of books to the Whittier Public Library Book Store and they also have someone who will send the books they can't accept to China.

Library Foundation

The Foundation representative was absent.

April 7 and 21 City Council Meetings

April 7 - There was nothing to report.

April 21 – The Library received a certificate of appreciation from the Fullerton Museum Center for staff's assistance and participation in the Museum's current exhibit.

May 5 City Council Meeting – Update on the Library Expansion

Director Gebelein encouraged the Library Board to attend the May 5 Council Meeting and show support of the Library Expansion. President Johnson said the Foundation members were also invited to attend.

Friends of the Library Bylaws

The bylaws were distributed to the Board Members.

Assistant to the City Manager Report

Assistant to the City Manager Rob Ferrier gave an update on City projects, and books he's been reading. He attended a meeting where he was asked if the City uses Facebook and Twitter and reported on how this could be positive thing for the City to use. Director Gebelein described how the Library's services and programs are currently represented on Facebook. Assistant to the City Manager Ferrier also reported that the 2010 Census Bureau is trying to make people aware of how important the census count is and how people should participate. He encouraged the Board to let people know about this.

Library Expansion and Remodel Project

Director Gebelein gave an update on the last project meeting. She said Feb. 1, 2010 is the projected start date to have everything moved out of the basement. It may be possible that the Hunt Library hours will expand during the Library renovation. The Library Expansion should be completed by February, 2011. Board Member Georgieff asked if it is possible to link the Osborne Auditorium to the new meeting room. Director Gebelein said she would like that and can possibly use the new room as an overflow room and expand the number of people attending Library programs.

Regular Business

Chair Request to form a Subcommittee to Review the Library's Mission and Vision Statements.

President Johnson requested that a subcommittee be formed to review the Mission and Vision Statements with a report presented to the Board in October/November. The Board can review and approve the Statements in January. Board Members Georgieff and Britt both volunteered. President Johnson said the consistent remarks made by Board Members regarding the Statements have been they are too long and wordy. Board Member Buck said if the Board has any concerns they should be directed to the Subcommittee.

Request for Participation in Developing Naming Rights Policy

President Johnson and Director Gebelein volunteered to develop the policy and would like a second Trustee to assist in developing a Naming Rights Policy. Once it is approved by the Board, it must be presented to the City Council. Board Member Buck volunteered to help with the Policy.

Library Foundation Board

The Library Board Policies state that the newest Board Member will be the Board's Representative at Foundation Meetings. However, since Board Member Britt is already the Friends Representative, Board Member Georgieff volunteered to attend the Foundation Meetings with Board Member Britt being the alternate.

Correspondence

Board Member Georgieff presented a letter to inform Board about a new organization and excused himself from the meeting at 4:00 p.m.

Board Member Round Table

Board Member Buck made an announcement about the *LA Times Book Festival* this weekend and mentioned that Lorson's Book Store is having a sale and encouraged the Board to visit the store.

Board Member Britt reported that this past year she has been attending the Santiago Advisory Board Meetings and Fullerton is now a strong member.

President Johnson announced the May 5 City Council Meeting starting at 6:30.

Public Comments

There were no public comments

Adjournment

Meeting Adjourned at 4:10 p.m.

Respectfully submitted,

Ruth Leopold, Recording Secretary