

**MINUTES OF THE  
LIBRARY BOARD OF TRUSTEES  
MARCH 26, 2009**

**CALL TO ORDER**

The meeting was called to order by Board Member Georgieff at 2:45 p.m. at the Fullerton Public Library in the Board Room.

**ROLL CALL**

Present: President Johnson, Board Members Britt, Georgieff, and Hebeling

Absent: Board Member Buck

Staff: Rob Ferrier, Assistant to the City Manager  
Chaunacey Dunklee, Senior Librarian  
Maureen Gebelein, Director  
Ruth Leopold, Recording Secretary  
Tim Mountain, Adult Services Manager

Guest(s): Irene Budde, Friends representative  
Babette Carlson, Foundation representative

**Presentations – Library Expansion by Project Team**

The expansion presentation was moved to a later part of the agenda, since the speaker was not available.

Board Member Georgieff called the meeting to order, since President Johnson was not present.

**Public Comments**

Board Member Hebeling presented a gift to Adult Services Manager Tim Mountain and Senior Librarian Chaunacey Dunklee, in behalf of the Rotary Club, for the wonderful presentation they conducted at the Rotary's meeting informing them of the Library's services.

**CONSENT CALENDAR**

- Approval of Minutes of February 26, 2009
- Warrant Register of March, 2009
- Expenditure Summary of March, 2009
- Acceptance of Donations

There was no discussion about the consent calendar. MOTION made by Board member Hebeling, SECONDED by Board Member Britt to APPROVE the consent calendar as written.

**Director's Report**

Director Gebelein reported on the following:

- City-wide hiring freeze and current positions open at the Library.
- InfoPeople staff training. Director Gebelein invited the Board to drop by or **Deleted: g** from 9:30 – 4:00 p.m. at the Hunt Branch Library.
- Library Worker’s Day, April 14. An ice-cream social will be held for staff and the Board is invited to attend.
- Patrons can pay fines & fees on-line through the Library’s website. **Deleted: Services.**
- New passport law should be effective June 1. **Deleted: F**
- April and May Library programs. **Deleted: Fees**
- Adult Services Manager Mountain will conduct a SCORE business pres **Deleted: are being accepted** during next month’s Board meeting.
- Friends of the Library donation of \$25,300 and the National Charity League **Deleted: Grants awarded and donations.** \$1,000.
- Planning for the “One Book, One Community” programming will begin next m **Deleted: ’**
- Hunt Library incident.

Board Member Britt asked if the Director’s Report can be included with the water bill mailing. Director Gebelein said the costs would be too expensive. Board Member Britt suggested sending them to the school principals or sending them via e-mail.

Director Gebelein reminded the Board that the Statement of Economic Interest must be submitted to the City Clerk’s office by April 1.

**Friends of the Library**

Irene Budde reported that the next book sale will be held during the last weekend in May. The Friends have on-going paperback and magazine sales with racks located in the Library.

Board Member Johnson arrived at 3:25 p.m.

**Expansion Presentation**

Architect Rick D’Amato presented an update on the Library expansion. Board **Deleted: , architect?,** Johnson asked about how many tables and chairs can fit into the new community room. Mr. D’Amato said that at this time he does not have the information, but can provide it at a later time. He said the chair capacity at this time is 192.

There was a discussion about the possibility of offering donor naming rights to specific as part of the fundraising activity. **Deleted: Donor Opportunities included:¶  
<#>Room and Space Naming¶  
<#>Group Study Rooms¶  
<#>History Room¶  
<#>In-kind Services/Donations¶  
<#>Furniture¶  
<#>Donor Walls¶**

Adult Services Manager Mountain said staff has been very positive and is excited a expansion.

Board Member Johnson said the Library wants to stay open as much as possible during the expansion.

**Library Foundation**

Foundation representative Carlson gave an update on the Foundation meeting. She reported on the following: Mr. D’Amato made the expansion presentation to the Foundation, estimated Foundation budget for next year, Foundation is re-wording and updating the Foundation by-laws and they are looking for referrals for potential new Foundation members.

**March 3 and 17 City Council Meetings**

There was nothing to report.

Assistant to the City Manager Rob Ferrier reported on the funding to Fullerton for projects and explained that the [www.grants.gov](http://www.grants.gov) website provides information on available grants for City projects.

### **Action Items Status Report**

Director Gebelein reviewed the memo from the City Clerk's Office regarding the Brown Act.

### **Staff Appreciation Discussion**

Library Director discussed National Library Worker's Day and invited the Board to the staff ice-cream social on April 14.

### **Regular Business**

#### **Library Expansion and Remodel Project**

MOTION made by Board Member Hebeling, SECONDED by Board member Britt to ACCEPT the recommendation to accept plans as presented and move forward with the expansion plans. (VOTED 4-0, with Board Member Buck absent)

Director Gebelein said the Board should plan on attending the City Council meeting Deleted: May 5 the expansion plans will be presented.

#### **Board to Re-approve the Library's Mission and Vision Statements**

President Johnson said the statements need work, but should be re-approved and reviewed before next year, during the month of October and ready for approval in January. Board Member Georgieff said the statements are too wordy.

MOTION made by Board member Georgieff, SECONDED by Board member Hebeling to re-visit mission and vision statements.

#### **Friends of the Library/Library Board**

Board Member Britt reported on having a Board of Trustees Member represent the Board at the Friends of the Library Board meetings. She said the Friends are willing to give this a trial run and allow Board Member Britt to attend the Friends monthly meetings, altho Deleted: , without a vote, representative will not be a voting member. Board Member Britt volunteered to continue working with the Friends. It was asked if the Friends should still send a representative to the Board of Trustees meetings, since Board Member Britt is a member of the Friends. Director Gebelein said yes and President Johnson agreed that it is critical that a representative attend the Board of Trustees meeting to report on what the Friends are doing. Board Member Georgieff suggested a three-month commitment. President Johnson suggested adding this item to the agenda in three months.

#### **Foundation Fundraising Steering Committee**

The Board discussed selecting a representative for the Fundraising Committee.

MOTION made by Board Member Hebeling, SECONDED by Board Member Georgieff to nominate President Johnson to be the Board of Trustees representative for the fundraising committee. (VOTED 4-0 with Board Member Buck absent)

**Correspondence**

Board Member Georgieff read the invitation from the Fullerton Museum Center inviting the Board to the current exhibit opening reception.

**Board Member Round Table**

Board Member Hebeling complimented staff on a wonderful presentation made to the Rotary group.

President Johnson requested that during an extraordinary Library event, staff should contact all Board Members to notify them about the situation.

Board Member Britt says she will miss Ray Kawase's presence on the Board and hopes she can fill his shoes.

President Johnson gave an update on his garden inspired by the book chosen for "One Book, One Community".

Board Member Georgieff said the Eagle Scout patio project has been finished at the Hunt Branch.

**Public Comments**

There were no public comments

**Adjournment**

Meeting Adjourned at 5:00 p.m.

Respectfully submitted,

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Ruth Leopold  
Recording Secretary