

**MINUTES OF THE
LIBRARY BOARD OF TRUSTEES
FEBRUARY 26, 2009**

CALL TO ORDER

The meeting was called to order by President Johnson at 2:30 p.m. at the Fullerton Public Library in the Board Room.

ROLL CALL

Present: President Johnson, Board Members Buck, Georgieff, Hebeling and Kawase

Absent:

Staff: Maureen Gebelein, Director
Ruth Leopold, Recording Secretary

Guest(s): Ginger Britt, Friends representative

CONSENT CALENDAR

- Approval of Minutes of January 22, 2008
- Warrant Register of February, 2009
- Expenditure Summary of February, 2009
- Acceptance of Donations

MOTION made by Board Member Georgieff, SECONDED by Board Member Hebeling and CARRIED unanimously by all voting members present to APPROVE the consent calendar.

Director's Report

Director Gebelein reported on the following:

- January Monthly Activity Report.
- Local libraries and how they are handling their budgets. She provided a handout.
- City staff finance informational sessions.
- Vacant positions at the Library (Circulation Manager, Senior Librarian and Children's Librarian) and hiring freeze.
- PLF check.
- Message from CLA lobbyist – there were no cuts to libraries in the State budget that was adopted.
- Reviewed Request for Staff Reconsideration of Library material.
- Fullerton Museum Center exhibit opening and invitation to the Board.
- Update of the NOCLA Reception at the Nixon Library.
- CALTAC Board Member registration. Director Gebelein will register the Trustees once the new Board Member has been selected, after March 3.
- Library Mission and Vision Statements will need to be reviewed by the Board and will be placed on next month's agenda.

- Library programs including Frank Mickadeit's program this evening.
- Senior Librarian Chauncey Dunklee completed her leadership training and graduated.
- Library website is a work in progress and Director Gebelein encouraged the Board Members to take the website survey on-line.
- Patrons will be able to pay their fines on-line through the Library website by using new on-line payment options.

Board Member Hebeling reported on the Fullerton Chamber coffee and the Library presentation.

President Johnson mentioned the Board's expectations with the hiring of the new director and said Director Gebelein has exceeded the expectations with great vigor.

Friends of the Library

Ginger Britt reported on the on-line sales and said it is critical that the Library continue receiving books during the expansion and realized that a space will be needed for storage.

Board Member Buck suggested that the Friends start a subprogram for a Young Adult Friends group. Mrs. Britt said it can be looked into and would report it to the Friends. Board Member Georgieff said the Assistance League has a similar group for teen volunteers. President Johnson thanked Mrs. Britt for the wonderful work she has done with the on-line book sales.

Library Foundation

Foundation President Carolyn Johnson presented an update on the Lisa See fundraiser luncheon and reported that \$9,700 was raised. She mentioned the Ray Kawase birthday fundraiser generated \$1,300. President Carolyn Johnson reported that a meeting was held with Frank Hall, fundraiser, who was very knowledgeable and has some great ideas. The Fundraising Committee will need to have a Board Member and Friends representative, three Foundation members and three community members. Board Member Georgieff asked about the Foundation's Board membership. Foundation President Carolyn Johnson said the bylaws state they can have 15 Board Members and currently have three openings to fill. The Board discussed fundraising contacts. Board Member Kawase said that a Trustee needs to be on the fundraising committee. President Johnson said this issue can be placed on a future agenda to be discussed.

Library Expansion and Remodel Project

Director Gebelein reported that the Working Group would like to be present at the next Board meeting on March 26 and meet with the Foundation on March 24 to provide an update on the expansion.

Library Security

Director Gebelein provided an update on Library security.

Friends of the Library/Library Board

Board Member Georgieff suggested having a Trustee represent the Board and attend the Friends meetings, similar to the arrangement with the Foundation. Mrs. Britt thinks it's a great idea to have a Board representative attend the Friends monthly meetings. President Johnson agreed that the appropriate thing to do is to ask the Friends if this would be

possible. President Johnson recommended having Mrs. Britt and Director Gebelein speak to the Friends then bring it back to the Board to take action on this matter.

Board Member Buck said he doesn't think a vote is needed and would like legal counsel on when a motion can be made on items heard during a Board meeting. He would like this item placed on the agenda for the following meeting. President Johnson said a motion can be made if the item is on the agenda or it is an emergency. He stated he learned this from an ethics training he attended, but said this can be looked into by staff. President Johnson will receive legal direction from Director Gebelein regarding action items.

Regular Business

Close the Main and Hunt Libraries Until Noon for Staff Training

Director Gebelein provided an explanation about the Library specific customer service training and proposed closing both Libraries until noon. She said the closure can be publicized to the public. President Johnson supported to accept the recommendation from the Director to have both Libraries closed until noon on April 9, 2009. The Board discussed this recommendation. President Johnson said he is supportive and said it is an appropriate training for staff to have.

MOTION made by Board Member Kawase, SECONDED by Board Member Hebeling to ACCEPT recommendation of Library Director to close both Libraries until noon on April 9, 2009. (Voted 4-1)

Correspondence

Board Member Georgieff read some correspondence.

Board Member Round Table

Board Member Kawase had no comments.

President Johnson encouraged the Board to read the "One Book, One Community" book *Animal, Vegetable, Miracle* and said he was inspired to start planting his own garden. He thanked Director Gebelein and Recording Secretary Leopold for a great job on the Director's Report.

Board Member Georgieff said he is now growing a broccoli garden because of the *Animal, Vegetable, Miracle* book.

Board Member Buck gave an update on Lorson's bookstore.

Board Member Hebeling said he and his wife are very enthused about the Library.

Public Comments

There were no public comments

Adjournment

Meeting Adjourned at 4:40 p.m.

Respectfully submitted,

Ruth Leopold
Recording Secretary