

**MINUTES OF THE
LIBRARY BOARD OF TRUSTEES
JANUARY 22, 2009**

CALL TO ORDER

The meeting was called to order by Board Member Buck at 2:30 p.m. at the Fullerton Public Library.

ROLL CALL

Present: President Buck, Board Members Georgieff, Kawase and Johnson

Absent: Board Member Hebeling

Staff: Doug Pickard, Parks Project Specialist
Judy Booth, Senior Librarian
Joe Felz, Parks and Recreation Director
Maureen Gebelein, Director
Ruth Leopold, Recording Secretary

Guest(s): Mary Collier, Friends representative
Bill Stefanski, Pooch Park volunteer

CONSENT CALENDAR

- Approval of Minutes of December 18, 2008
- Warrant Register of January, 2009
- Expenditure Summary of January, 2009
- Acceptance of Donations

There was no objection to the Consent Calendar, so it was APPROVED unanimously by Board Members present. (Georgieff and Hebeling were not present)

Director's Report

Director Gebelein reported on the following:

- Budget update
- Staff update on open positions
- Non-renewal of Overdrive
- Self-check machine relocated to the Circulation desk
- Passports and database updates
- Handout from the Consumer Product Safety Commission
- The Library expansion was discussed and Board Member Johnson suggested having a brochure explaining the funding sources for the expansion.
- Update on January 2. Director Gebelein said It was a very busy day returning from the winter closure as they checked books in and out (10,000 books went through staff's hands, as they checked books in and out).
- ICMA grant update regarding the "One Book, One Community" selection

- Changes to Board and Committee appointments were discussed at the Council meeting
- CALTAC workshop. Board Member Kawase said the program was great last year. Director Gebelein will renew the membership for the Library Board Members
- NOC Legislative Alliance Reception, Thursday, Feb. 12 at the Nixon Library
- Statistics update included the Library attendance which increased 16 percent from last year. President Buck asked if staff has kept record of how attendance has been affected during the extended hours. Director Gebelein said there have not been any complaints and circulation has remained the same

Board Member Georgieff arrived at 3:10 p.m.

New Business

One City, One Source

Technical Services Manager Andrea Taylor provided a presentation regarding a leadership workshop she attended. She explained the Library received a grant for One City, One Source, a service where Library staff will visit City departments and give presentations regarding the Library services, materials and databases. Director Gebelein thanked the Friends for sending Technical Services Manager Taylor to the leadership conference.

Friends of the Library

Mary Collier reported on the Book Sale scheduled for this weekend and a \$21,000 donation made by the Friends to the Library. Some of the money will be spent on the following:

- E-vanced (meeting room reservations program) service for an additional year
- ChiliFresh Review Engine
- Money for the Children's Summer Reading Program

Library Foundation

President Carolyn Johnson reported on the kick-off Lisa See fundraiser on February 8. She explained there are major fundraising opportunities for the Library expansion, the endowment has decreased and new Foundation officers were elected in January. Director Gebelein said Project Manager Roger Torriero informed the Foundation they have approximately 18 months to raise money for the expansion.

Board Member Kawase expressed interest in naming rights as a fundraising opportunity. President Carolyn Johnson says they are forming a committee to do fundraising for the Library Expansion and to forward the names of anyone who would be a good committee member to either Ray Kawase or Foundation secretary Katrina Kosturko. President Johnson said all ideas will go through the committee and is hoping that a Trustee, a Friend and a community member can also serve on the committee. Board Member Duncan Johnson mentioned that Project Manager Roger Torriero suggested contacting Library vendors as contributors. Director Gebelein said she would like to have someone on the committee who would explore using Facebook and other social networking software as a fundraising tool, as that would cost virtually nothing. President Buck said CSUF has a group who does this and Board Member Kawase requested the contact name(s). Board Member Georgieff asked how the Foundation membership is doing, since it will take a number of people to do this level of fundraising. President Carolyn Johnson said they were also looking for Foundation Board Members and Irene Landsberg will be working on this project. Board Member Kawase reiterated that he would like the names of anyone that would be a good committee member.

OLD BUSINESS

Library Expansion and Remodel Project

Director Gebelein presented an update on the Library Expansion Working Group meeting.

The idea of a possible Friends Bookstore in Downtown was discussed.

New Business

Pooch Park

Parks and Recreation Director Joe Felz presented an update about the trial period regarding the Pooch Park and the Parks and Recreation Dept. are now recommending it be made permanent and down the road having permanent improvements and design changes and formalizing the advisory group into a nonprofit group to help staff manage the facility. Before getting to that step, they would like to bring it to the Board and find out if they have any significant concerns from an operations standpoint. Parks and Recreation Director Felz said things have improved in that neighborhood and some positive things are happening in that area. Board Member Georgieff has been on site and noticed that the park has been very well used. He questioned why programs for canines have not been offered at a local dog park, as in Yorba Linda and other cities. Parks and Recreation Director Felz said they get that comment a lot and explained the Parks and Recreation Department is part of a coalition of cities with contract classes and share facility agreements. Board Member Georgieff has heard comments from the park users asking if there is a possibility to make the park bigger. Parks and Recreation Director Felz explained staff does not want it to cross over into the Branch's property. He said the volunteer group is doing a good job of running the park and is very committed. Their next step is to formalize as a nonprofit group. Board Member Kawase has heard positive things and nothing negative about the park and asked Senior Librarian Booth her opinion. Senior Librarian Booth said it has been very positive having the park near the Branch Library and seeing people at the park has really improved things at the Branch. Dog-related programs at the Branch were discussed. Senior Librarian Booth said there have been people obtaining their Library cards and using the Library services because they were using the Pooch Park. Board Member Georgieff asked if there have been any incidents at the park. Bill Stefanski, Pooch Park volunteer said there have been minor issues between the dogs, but the dog owners are very responsible and take care of their dogs. Doug Pickard, Parks Project Specialist said the volunteers are there to diffuse any problems that may arise and are very vigilant. Parks and Recreation Director Felz asked the Board to think about what are some of the things they want to ensure happen in the next two years with the Pooch Park. Board Member Johnson said as this goes forward there will be many improvements and thinks the Library needs to be a partner in the fiscal improvements, aesthetically and architecturally and that it fits in with the Library and is critical in the process involved in this working relationship with the Library and Board which is critical and hope it is enhanced. Parks and Recreation Director Felz said the dog park needs to be in balance with the Hunt building and compliment it architecturally. He said it's an architectural gem and it's a great opportunity. Permanent fencing and different layout were discussed. Board Member Georgieff expressed his concern with people who are not fans of animals and asked they be considerate of this, but does not see any problems with making the park permanent. Board Member Johnson asked if parking was an issue when the park was busy. Senior Librarian Booth said she has not had patrons complain about parking. Director Gebelein said she trusts Booth and has only heard positive things from her about the park.

President Buck said there is no opposition just general support from the Board. Georgieff said staff has not had any problems and have been proponents of the park.

MOTION made by Board Member Kawase, SECONDED by Board Member Georgieff and passed unanimously upon staff recommendations that the park facility end its trial period and will accept staff recommendations that it become a permanent park facility. (Hebeling absent)

Board Member Johnson suggested improving the agendas by adding descriptions on action items.

Library Board Election of Officers

President Buck suggested having a regularized election every January based on who the members are at that time and based on what the previous Board bylaws state. Board Member Georgieff made a MOTION to elect present President Buck as Corresponding Secretary. President Buck said he would like to pass on that at the moment.

Board Member Kawase nominated Board Member Johnson as the next President of the Board of Trustees, SECONDED by Board Member Georgieff. President Buck moved that the nomination be closed and nominate Board Member Johnson by acclamation.

President Buck nominated Board Member Georgieff as Corresponding Secretary. Board Member Georgieff moved to have Board Member Hebeling as a candidate for Corresponding Secretary. President Buck stated there were two nominations for Corresponding Secretary. Board Members voted to have Board Member Georgieff as Corresponding Secretary (3 Yes Votes - 1 No).

Board Member Johnson suggested asking Board Member Kawase to continue in the Foundation representative role as long as he remains on the Board. He agreed.

Correspondence

There was no correspondence to report.

Board Member Round Table

Board Member Johnson reiterated his comments regarding making the agenda and adding more description to items. He stated the naming rights must be approved by the City Council.

Board Member Kawase mentioned the honor wall needs to be re-visited. Board Member Johnson expressed his concern with making the honor wall permanent. Director Gebelein reviewed the Honor Wall Policy.

Board Member Kawase said the off-site Friends Bookstore appeals to him and expressed that an off-site place would be an ideal situation for the Friends where they can meet and enjoy each others friendships.

President Buck gave an update on the Town and Gown programs and reminded the Board about the CSUF Patrons of the Library program. He suggested having a focus group to review the Library's website. Director Gebelein said staff is currently working on this.

Public Comments

There were no public comments

Adjournment

MOTION made by Board Member Kawase, SECONDED by Board Member Johnson to ADJOURN meeting at 4:45 p.m.

Respectfully submitted,

Ruth Leopold
Recording Secretary