

MINUTES OF THE REGULAR MEETING
OF THE
LIBRARY BOARD OF TRUSTEES
AUGUST 23, 2007

CALL TO ORDER

The meeting was called to order by Board Member Johnson at 2:37 p.m. in the Library Board meeting room.

ROLL CALL

Present: President Georgieff, Board Members, Buck, Hebeling, Johnson, and Kawase

Absent:

Staff: Maureen Gebelein, Director
Ruth Leopold, Recording Secretary

Guest(s): Ginger Britt

CONSENT CALENDAR

- a. Approval of Minutes of July 26, 2007
- b. Warrant Register of August, 2007
- c. Expenditure Summary of August, 2007
- d. Activity Report for July, 2007
- e. Acceptance of Donations

MOTION made by Board Member Hebeling, SECONDED by Board Member Buck to APPROVE the Consent Calendar.

REPORTS

Library Director

Director Gebelein reported on the following items:

- Tim Mountain will be replacing Joanne Hardy as Adult Services Division Library Manager.
- Laurel Towmeyer's retirement.
- Summer Fun Program update.
- Downloadable books. Board Member Johnson suggested having Adult Services Librarian Ed Maurer show the Board how to download e-books at the following meeting.
- Staff Meeting

- Book Club
- Superintendent Tour
- September 20 Commissions meeting
- Veteran's Day program
- Passport Office opening October 1 in the former Gates Tech Lab.

Board Member Kawase arrived at 2:50 p.m.

Closed Session with City Manager Chris Meyer. Director Gebelein and Recording Secretary Leopold left the room at 2:52 p.m.

Friends of the Library

President Nancy Lee announced the October Book Sale. The Friends donated \$6,000 to the Library for the purchase of a poster printer and name tags for children in the Children's Department. There are 800-900 Friends members, with one new volunteer.

Library Foundation

Director Gebelein reported that the Foundation donated \$15,385 to fund a City directory project going back to the last 50 years. Board Member Johnson asked how the Board can thank the Foundation and Friends for their donations. Director Gebelein expressed that October is Friends appreciation month.

August 7 City Council Meeting

Board Member Hebeling said there was nothing to report. Director Gebelein stated that Congresswoman Sanchez was present at the meeting.

OLD BUSINESS

One Book, One Community

Director Gebelein reviewed the criteria for choosing a book. The list of books that were considered were the following: "Rocket Boys", "On Gold Mountain," "The Joy Luck Club," and "American Visa". The Board discussed the possibilities of programming for each book. Board Member Kawase and Johnson were in favor of accepting " On Gold Mountain". Director Gebelein explained why she chose "Rocket Boys". Board Member Buck agreed with Director Gebelein. Board Member Kawase said "On Gold Mountain" has a different outlook on Chinese immigration. The Board discussed other books including "To Kill a Mockingbird". Board Member Hebeling said "Rocket Boys" has an appeal and is his choice for One Book, One Community. Board Member Johnson said he changed his choice to "Rocket Boys" because it is a positive story and makes it a better choice than "On Gold Mountain." The Board discussed promoting the book to children, adults and the retired community.

Board Member Johnson stated to leave the specifics of programming to staff.

MOTION made by Board Member Johnson, SECONDED by Board Member Hebeling and CARRIED unanimously by all voting members present to select "Rocket Boys" as the book for "One Book, One Community".

Adult Services Librarian Tim Mountain arrived at 4:18 p.m.

Adult Services Division Librarian Mountain said staff will commit to showing 2-3 films plus doing Children's programming during "One Book, One Community". Board Member Buck said the coal mining aspect should not be ignored and there should be programming related to learning to be a writer. Board Member Johnson suggested a fundraising component. Adult Services Librarian Mountain said the book is a great choice! Director Gebelein said the budget last year was about \$3,500.

The Board congratulated Adult Services Librarian Mountain on his new position.

Materials Selection Policy

Director Gebelein explained the Board approved the process of when patrons request a reconsideration of books, in 1987. The Board discussed whether any action is needed since it was approved in 1987. Adult Services Librarian Mountain said it is a good thing to have the Board review these items. Director Gebelein said the basic principles have not changed.

Expansion

Director Gebelein asked the Board what new sites they'd like to visit in the next 3-4 months.

Board Member Buck left the room at 4:30 p.m.

President Georgieff said as a strategy that the Library, with Board's approval, should move forward in trying to hit certain marks with the history room, the meeting rooms, teens and technology. He recommended that staff present on what the Library is doing with each area. Director Gebelein explained that City staff would like to have Architect Rick D'Amato go back to the City Council once more with the overview plan. Staff is currently working on documenting the use of the Library meeting rooms and types of programs.

President Georgieff said the Board must not forget the original needs of the Library that started this project.

Board Member Buck returned at 4:32 p.m.

Board Member Johnson said after visiting the Santa Monica Library, he would like to see the Board discuss and develop the driving concepts that they want to have in the Library. He said the SML stress service, physical openness and immense flexibility. From the Board's standpoint, Board Member Johnson would prefer to focus on the broader concept and say we want to achieve those things as we implement the clear priority that were established as a result of previous work.

Board Member Kawase left the room at 4:43 p.m.

President Georgieff said the items discussed are important to the community and would like to see more public relations.

Board Member Kawase returned at 4:46 p.m.

Board Member Hebeling left the room at 4:47 p.m.

President Georgieff suggested that every month there would be an update by staff on the progress of what is going on in the meeting room and teen zone area. Board Member Johnson said it is the Board's responsibility to make sure the four principles do not get

forgotten. Director Gebelein said she would like to add a fifth item, public technology, Radio Frequency Identification (RFID), She reviewed the newer technology, RFID stating the Library can get sorting bins that when a book is dropped off in the book drop it takes it and puts it in the correct sorting area.

Board Member Hebeling returned at 4:49 p.m.

Director Gebelein asked if the Board would like to do visits to other libraries. Board Member Kawase said tours should be scheduled for visiting additional Libraries.

President Georgieff left the room at 4:53 p.m. and returned at 4:55 p.m.

Board Member Buck said he was interested in visiting the CSUF Library. Board Member Johnson said he was interested in visiting the CSUF Library and Community College library. President Georgieff suggested going independently. President Georgieff recommended that Director Gebelein agendize the tour for the Fullerton Community College Library in conjunction with the CSUF Library.

The Board discussed tentatively moving the October 25 Board meeting to October 31 in the Launer Room.

MOTION made by Board Member Kawase, SECONDED by Board Member Johnson and CARRIED unanimously by all voting members present to APPROVE moving the October 25, 2007 Board meeting to Wednesday, October 31.

2008 Closed Dates

The Board reviewed the following 2008 holiday closure dates:

February 18, 2008

President's Day

August 31

Sunday before Labor Day

March 23

Spring Closure (Easter Sunday)

September 1

Labor Day

May 25

Sunday before Memorial Day

November 11

Veterans' Day

May 26

Memorial Day

November 27 & 28

Thanksgiving & day after

July 4

Independence Day

December 24, 2008-January 1, 2009

December Holiday Closure Dates

MOTION made by Board Member Johnson, SECONDED by Board Member Hebeling and CARRIED unanimously by all voting members present to APPROVE the 2008 holiday closure calendar.

Correspondence

The Board discussed their Library Board's general Yahoo! e-mail account and reviewing e-mails and business cards. Board Member Johnson said the Secretary should check the e-mail

everyday. The Board discussed contacting the IT Department and setting up a City e-mail account for the Board.

MOTION made by Board Member Kawase and SECONDED by Board Member Buck to allow Director Gebelein to contact the City to obtain an e-mail account for the Board. VOTE 3-2 with Board Members Johnson and Hebeling OPPOSED.

NEW BUSINESS

Presentation by Sandy Lamoureux

Presentation by Circulation Manager Lamoureux included a review of the duties and responsibilities held by Circulation staff. President Georgieff asked if there was a problem in obtaining keychain cards. Circulation Manager Lamoureux said yes, they are numbered differently than the regular cards. Board Member Kawase asked what is attributed to the increase in cards? Director Gebelein said nonresidents have gone up and it is also due to more publicity and customer service. Circulation Manager Lamoureux said the pre-notification by email has been implemented.

CORRESPONDENCE

There was no correspondence to report.

BOARD MEMBER ROUND TABLE

Board Member Johnson announced the Foundation Ad-hoc meeting scheduled for tomorrow.

PUBLIC COMMENTS

None

ADJOURNMENT

MOTION by Board Member Buck, SECONDED by Board Member Hebeling and CARRIED unanimously by all voting members present to ADJOURN meeting at 5:55 p.m.

Respectfully submitted,

Ruth Leopold
Recording Secretary