

MINUTES OF THE REGULAR MEETING
OF THE
LIBRARY BOARD OF TRUSTEES
JULY 26, 2007

CALL TO ORDER

The meeting was called to order by President Georgieff at 2:30 p.m. in the Library boardroom.

ROLL CALL

Present: President Georgieff, Board Members, Buck, Hebeling, Johnson, and Kawase

Absent:

Staff: Maureen Gebelein, Director
Ruth Leopold, Recording Secretary

Guest(s): Ginger Britt
Carolyn Johnson, Foundation
Nancy Lee, Friends of the Library

CONSENT CALENDAR

- a. Approval of Minutes of June 28, 2007
- b. Warrant Register of July, 2007
- c. Expenditure Summary of July, 2007
- d. Activity Report for June, 2007
- e. Acceptance of Donations

Board Member Hebeling arrived at 2:34 p.m.

Board Member Johnson asked for clarification on page 2 of the minutes regarding staff update on the meeting rooms 18 months out. Director Gebelein provided an explanation of the expenditure summary from the previous meeting stating that the remaining fiscal year end budget balance stays in the Library budget.

Board Member Kawase inquired about the Activity Report totals and percentage increase of electronic usage and decline in reference questions. Director Gebelein

stated there is a decline in reference statistics across the board and database, web hits and searches are all increasing.

Board Member Georgieff asked if the Library gauges the Ask Now? Director Gebelein said the state gets the reports.

Board Member Kawase said the library needs to take into consideration the role that the reference desk location will make in the renovation. Director Gebelein explained there will be a new activity report starting next month.

Board Member Buck suggested that staff e-mail the "Council Briefing" to the Board.

MOTION by Board Member Johnson, SECONDED by Board Member Kawase and CARRIED unanimously by all voting members present that the consent calendar be APPROVED.

REPORTS

Library Director

Director Gebelein reported on the previous board meeting. She distributed a Volunteer Hours form that will need to be completed at every board meeting noting the board members' hours to be used for statistical purposes.

A sample copy of business cards was distributed for their review.

2007 holiday calendar reviewed. 2008 will be reviewed at the next Board meeting.

The following item was heard out of order.

OLD BUSINESS

Expansion-Rick D'Amato

Architect D'Amato presented the Library as "The Brain" and the Community Center as "The Brawn" in the project presentation. He presented shared uses of all of the buildings.

Knowledge based resources:

- Educational training
- Historical Resources
- Technical Resources
- Child Learning Resources

Social Interaction

- Community Outreach
- Social Resources
- Athletic Training

Group Socializing

Board Member Buck does not agree with how the Library is represented because he believes the Library to be social with the study groups that meet there. Architect D'Amato said the Library is considered to be more educational.

The following were also presented:

- Ways to Connect Buildings (Library and Community Center)
- Wireless Connection
- Vehicular (Trolley/tram)
- Physical (Bridge)
- Soft Connection (Crosswalk)

Architect D'Amato reviewed meeting rooms and suggested that staff look at the types of meetings that are currently being held at the Library and how many people are turned away. Director Gebelein stated she has made a list of groups using the meeting rooms. President Georgieff asked if D'Amato can provide a breakdown including gender, age groups, ethnicity and how the programs can be expanded with the Boys and Girls Club and the Senior Center. President Georgieff asked if the Library should include the Hunt Branch's activities? Christine Pilapil said there is no target date as far as when it goes back to City Council. President Georgieff said they should create synergy with the Library creating programs in conjunction to the programming across the street. Architect D'Amato recommended a super teaching classroom saying it would be a benefit to the community by having it at the Library. He stated he is currently checking that there isn't any duplication of meeting room use among the buildings. The teen room was discussed. Pilapil said the meeting will possibly go to Council in October. Director Gebelein requested a copy of the presentation. Board member Buck suggested talking to OLLI program and finding out how the senior center's programming would fit in and what role the Library would play. Board member Johnson did not agree with the idea regarding how all the buildings were broken down regarding the presentation in knowledge based resources versus social interaction. Architect D'Amato provided an explanation. Nancy Lee, President of the Friends, stated the Friends are very active and should be considered in the planning. She suggested having a Library bookstore run by the Friends.

Director's Report

Director Gebelein reviewed the closure dates for Veteran's Day Nov. 11 and moving the Board Meetings in November and December to the third Thursday of the month due to the holidays. The Board discussed changing the October 25 meeting to Tuesday, Oct. 23rd meeting to be held in the Launer Room. Board member Buck said he does not see a need to close both days for Veteran's Day, since City Hall recognizes Veteran's Day on Monday.

MOTION made by Board Member Kawase, SECONDED by Board Member Buck to have the Library remain open on Sunday, Nov. 11, 2007. Voted 4 yes, 1 no (Board Member Johnson).

MOTION made by Board Member Kawase, SECONDED by Board Member Hebeling to ACCEPT the October 25 meeting change to October 23 at 2:30 p.m.

MOTION made by Board Member Johnson, SECONDED by Board Member Hebeling to APPROVE the remaining 2007 calendar.

MOTION made by Board Member Johnson, SECONDED by Board Member Hebeling to change the November and December meetings one week prior to the scheduled meetings.

Board member Johnson suggested moving the 2008 calendar to the following meeting. President Georgieff agreed.

Ad-Hoc Committee Update

Foundation member Carolyn Johnson explained the Foundation's proactive position and its aim to have the Library support groups get together and speak in "one voice and have an opinion reflected by all the groups, which then formed the Ad-Hoc Committee. The Board and Foundation Member Johnson recommended that a meeting be scheduled with the City Manager and Friends President Lee, Board Member Kawase and Foundation President Irene Landsberg will attend. The Board discussed further the draft of proposal from the Foundation.

Board Member Buck left the meeting at 3:53 p.m.

MOTION made by Board Member Johnson, SECONDED by Board Member Hebeleing to ACCEPT and support the draft position of the Foundation in the letter. Voted 4-0 (Board Member Buck absent).

The Board discussed a special meeting regarding the Bastanchury property to be held in August.

Friends of the Library

President Lee said the mystery books sale for the Sunday program was successful and 87 books at \$2 each were sold. She said there have been many book and audiotape donations, and stated she is in support to have a Friends bookstore in the expansion project. Board Member Johnson suggested selling Friends books online.

Director Gebelein provided an update from the last meeting regarding meeting room usage and fundraising.

NEW BUSINESS

Materials Selection Policy

This was handed out for review for the Board members.

Adult Literacy

Director Gebelein discussed literacy services for libraries and said she would meet with someone who contracts these services to libraries and will ask her to speak at a future board meeting. Director Gebelein stated that if there is a need, we need to be planning to incorporate it in the expansion. Staff will want room for the literacy groups.

Director Gebelein reviewed:

- Downloadable audio books
- Teen group programs
- Passport services accepted and may begin September 1.
- Town and Gown lectures.
- Foundation's request for \$15,000 accepted for the digitization of the Launer Room.

OLD BUSINESS

One Book, One Community

Director Gebelein reviewed some of the suggested books for One Book, One Community including "On Gold Mountain" and "American Visa". She said she is not sure that "The Spirit Catches You and You Fall Down" is a good book for this program. President Georgieff said the Board will decide on a book at the August board meeting. Board member Johnson asked why "On Gold Mountain" is a recommendation? Board Member Kawase said it is a complex story that tugs at your heart strings. Director Gebelein said many book groups are reading the Joy Luck Club and it is a classic and available in many forms, such as a movie. The author is local and can be contacted for programming. "On Gold Mountain" has received stellar reviews. "Rocket Boys" and "October Sky" have many programming possibilities. Director Gebelein suggested the Board should wait to vote on a book because Board Member Buck should be a part of this decision.

This item was heard out of order.

Library Foundation

Dr. Hebeling provided some information on the Foundation stating there are currently 12 members, but there is room available for 15 members.

CORRESPONDENCE

There was no correspondence.

This item was heard out of order.

BOARD MEMBER ROUND TABLE

Director Gebelein thanked the Board for their thoughts regarding her father and for the memorial books given in his name.

President Georgieff asked if the Library creates a mailing list of interested people for each of their programs. Director Gebelein said staff is currently creating lists for their programs.

Board Member Hebeling said he enjoyed the trip to the Santa Monica Library.

Board member Johnson thanked Board Member Kawase for arranging the trip to the Santa Monica Library. He inquired about books in the Library that are not checked out for 3 years and what happens to them. Director Gebelein said the books are “weeded” and explained the process.

Board Member Kawase asked if the Board can get recommendation from Architect D’Amato regarding visits to local libraries for ideas regarding the expansion? Director Gebelein said Architect D’Amato has recommended visiting the Murrietta and Temecula Libraries, but may want to visit the Mission Viejo Library because Fullerton can relate to that.

PUBLIC COMMENTS

None

ADJOURNMENT

MOTION by Board Member Johnson, **SECONDED** by Board Member Hebeling and **CARRIED** unanimously by all voting members present to **ADJOURN** the meeting at 6:01 p.m.

Respectfully submitted,

Ruth Leopold
Recording Secretary