

**MINUTES OF THE REGULAR MEETING
OF THE
LIBRARY BOARD OF TRUSTEES
DECEMBER 20, 2007**

CALL TO ORDER

The meeting was called to order by President Georgieff at 2:30 p.m. in the Library Board meeting room.

ROLL CALL

Present: President Georgieff, Board Members, Buck, Hebeling, Johnson, and Kawase

Absent:

Staff: Maureen Gebelein, Director
Ruth Leopold, Recording Secretary

Guest(s):

Consent Calendar

- a. Approval of Minutes of November 15, 2007
- b. Warrant Register of December, 2007
- c. Expenditure Summary of December, 2007
- d. Activity Report for November, 2007
- e. Acceptance of Donations

Board Member Johnson pulled the monthly activity report and stated the numbers were very positive. Director Gebelein reviewed some of the statistics.

MOTION made to APPROVE the consent calendar.

Reports

Library Director

Director Gebelein reported on the following:

- Library Personnel - retirements, new hires and open positions
- Passport Services have made approximately \$9,000 with new photo services starting in January.
- Image upgade to public computers
- New Library logo and merchandise

- January Library programs
- Korean Times interview

Board Member Kawase suggested that the Library take a tour to Japan with the Sister City.

President Georgieff commented that the Director's report is attractive and easy to read and would like staff to continue to do this.

Friends of the Library

Jo Menely introduced herself as the new Co-president and said the Friends will continue to have a different Friend member attend each board meeting to represent the Friends. She announced the Friends Book Sale will be held Jan. 25 – 27 and need volunteers. President Georgieff stated the Board is very grateful to the Friends for their work.

Library Foundation

Board Member Hebeling reported on the election for Foundation Board members. He stated the Board Members list is the same with no changes. He mentioned Jim Kilponen and Cynthia Foster retired from the Foundation board.

Board Member Hebeling left the meeting.

December 4 & 18 City Council Meeting

There was nothing to report.

The Board discussed their presence at the City Council meetings. Director Gebelein said she attends all Council meetings and knows in advance when a Library item is on the agenda. Board Member Buck stated he does not think the Board's presence is needed at the Council meetings unless there is a Library item on the agenda.

Board Member Kawase asked how the Board can make an impact during the budget review? Director Gebelein explained if the Library has a major project it will need to apply for a CIP. Board Member Johnson proposed that Director Gebelein find out how the CIP process works, report back to the Board in the future with a list of priorities as to how the Board can make recommendations and support the Library.

MOTION made by President Georgieff, SECONDED by Board Member Buck to move to ACCEPT not having a Library Board Member representative at every City Council meeting unless an item comes up for discussion to the Director or President. (Vote 3-1 with Board Member Johnson OPPOSED and Board Member Hebeling ABSENT.) Board Member Johnson was opposed because he stated that the Board's presence at the meetings will be missed. Board Member Kawase encouraged that the Trustees attend City Council meetings more on a voluntary basis. President Georgieff AMENDED the MOTION.

President Georgieff stated it is no longer required, but encouraged that the Trustees attend the City Council meetings. He said it is no longer required to have a City Council meeting schedule for the Board.

Old Business

Expansion-Update/History Room, Meeting Rooms, Teens, Technology

Friends President Menely said the Friends have discussed having a bookstore. Board Member Buck said he would like the book sales to continue if a bookstore is built. Board Member Kawase suggested the Bookstore can be administered by the Friends and run by a separate group of volunteers.

Site Visits

Director Gebelein reviewed some options for potential site visits including Temecula.

Jeanette Contreras- READ- MOU/FSD

Children's Services Manager Contreras stated the Board's approval is needed for the Fullerton School District's MOU. She explained the READ program and how the Library would participate.

MOTION made by Board Member Johnson, SECONDED by Board Member Buck and CARRIED unanimously by all voting members present to APPROVE the Fullerton School District's MOU.

Director Gebelein said the Hunt Library staff will attend next month's board meeting.

Board Member Johnson suggested inviting the Friends to attend the Library's site visit meeting. He recommended visiting the Mission Viejo Library in January or February.

Director Gebelein said the mission and vision statements need to be reviewed in January per the Board manual and will include copies in the packets. President Georgieff said the item should be agendaized for the January meeting. Board Member Johnson said he would like to have the opportunity to discuss the new Board process.

Director Gebelein reported on the issuance of Library cards with a filtered/unfiltered status. The City attorney said parental signatures should be required for high school students up to 18 years old. The policy change was discussed with filtered/unfiltered internet access. President Georgieff discussed the different cards issued for Children and Adults and said that is a policy issue that should be looked into regarding parents/library involvement in books checked out by children.

New Business

Board Member Kawase asked if there is anything in writing about how the Board is to re-organize in January and how the process is handled. The Board discussed how it has been handled in the past. President Georgieff said the election will be held in January as per tradition, per vote and the new chair will take over at the January meeting.

President Georgieff discussed that the Board is on a fiscal year, but can be changed to a calendar year. The Board should vote for a new officer in January, but should think about what to do in the future and put it in writing. He stated he is satisfied with how things stand with the election in January. Board Member Buck said he would like to see this item agendaized with additional research done. He said he would leave the vote scheduled for January, but would like more research and set terms and term limits. Board Member Johnson said this should be stated in the by-laws.

Correspondence

There was no correspondence to report.

Board Member Round Table

Board Member Buck invited the Board to Cal State Fullerton's "Patrons of the Library lecture series.

Board Member Kawase said he would give the Director an application to apply for a grant from the Rotary.

President Georgieff thanked the Board for a positive year.

Public Comments

There were no comments.

Adjournment

MOTION made by Board Member Buck, SECONDED by Board Member Kawase and CARRIED unanimously by all voting members present to ADJOURN meeting at 4:36 p.m.

Respectfully submitted,

Ruth Leopold
Recording Secretary