

**MINUTES OF THE REGULAR MEETING  
OF THE  
LIBRARY BOARD OF TRUSTEES**

*November 16, 2006*

**1. CALL TO ORDER:**

The meeting was called to order by President Kawase at 2:30 p.m. in the Main Library Board Room.

***ROLL CALL:***

Present: Mr. Kawase, Mrs. Britt, Mr. Buck, Mr. Georgieff, Dr. Johnson

Staff: Al Milo, Library Director  
Chris Meyer, City Manager  
Kimberly Hale Barlow, City Attorney's Office  
Joanne Hardy, Adult Services Library Manager  
Andrea Taylor, Senior Librarian  
Janine Jacobs, Senior Librarian  
Cathy Thomas, Adult Services Librarian  
Betty Schwarzkopf, Administrative Secretary

Guests: Nancy Lee, President, Friends of the Library  
Fred Mason  
Kathy Dasney  
Carolyn Eckert  
Chuck Greening  
Barbara Giasone  
Dave Alkema  
Chris Gerry

**2. CONSENT CALENDAR:**

**a. Approval of Minutes**

1. September 26, 2006 (Special Joint Meeting)
2. October 19, 2006 (Special Meeting)

3. October 26, 2006 (Regular Meeting)

- b. **November 2006 Warrant Register in the Amount of \$22,156.30**
- c. **November 2006 Expenditure Summary**
- d. **October 2006 Activity Report**
- e. **Acceptance of Donations**

Mr. Georgieff moved and Dr. Johnson seconded that the consent calendar be approved. The motion carried.

### **3. *REPORTS:***

#### **a. Library Director**

The Board members congratulated Director Milo on the distinguished service award he received as reported in the *Fullerton News Tribune*.

Referring to the written report, Mr. Kawase inquired about the reprinting of 500 copies of *Ostrich Eggs for Breakfast*. He said he thought the book was in the process of being digitized. Mr. Milo responded that the school district purchases printed copies for use as third-grade textbooks.

Mr. Milo said appointments to the Library Board will tentatively be made at the December 19 City Council meeting.

The written report was accepted and filed.

#### **b. Friends of the Library**

Ms. Lee reported that the Huell Howser program was an enormous success. In addition to his speech, he answered questions from the audience, signed autographs, and posed for pictures. The Friends' next used book sale will be held January 26-28, 2007.

#### **b. Library Foundation**

Dr. Johnson reported there would not be a November Board meeting. The next meeting will be held on December 4 at the home of Terry and Carl Brick. Dr. Johnson will be unable to attend. Mr. Kawase said he would attend so the Board will have a vote on the election of 2007 Foundation officers. The business meeting will be followed by a holiday social.

#### **4. NEW BUSINESS:**

##### **Statutory Authority of Library Board of Trustees**

City Manager Meyer introduced Kim Barlow of the City Attorney's Office. He said there have been questions raised regarding Library Board appointments and other issues and Ms. Barlow was present to answer questions from the Board.

Mr. Kawase: The Board members are having difficulty determining their terms of office, the term limits, and the conditions of their appointments.

Ms. Barlow: The term of office for Library Trustees is set by the California Government Code. One term is equivalent to three years. There is no limit on the number of terms in the Government Code.

Mr. Meyer: The Municipal Code contains a limitation of two consecutive terms, except in the case where a Board member serves a partial term or where a person possesses technical expertise that is necessary for the Board to continue its work.

Mr. Kawase: "Technical expertise" is a very subjective thing. Mr. Meyer agreed.

Ms. Barlow: Because the appointments are made by the City Council, it would be Council's determination to make as to whether or not that provision applied.

Mr. Georgieff: Does the City Council have discretion to appoint whomever they want regardless of whether there is a term limit?

Ms. Barlow: Only if Council can state a finding supported by actual fact because every decision has to be supported by fact in their recorded decisions.

Mr. Georgieff: Is a City Council appointment contestable after it is made?

Ms. Barlow: It is very rare that any decision by the City Council would be contestable. The courts will support factual determinations made by City Councils just like they do for factual determinations made by juries. So long as there is evidence in the record that supports that determination, the court will not interfere with a City Council decision.

Mr. Georgieff: Does the City Council normally go to that extent before they make their decisions?

City Manager Meyer: The situation is complicated by the fact that there is a new method of appointing Board members by direct appointment subject only to ratification of the City Council. An individual Council member could make a determination that his/her direct appointee has technical knowledge that is necessary and is qualified to exceed the two-term limit.

Ms. Barlow: She understands that to be true but would need to compare the two ordinances.

Mr. Buck: It is his understanding that the Board members have three-year terms as set by State law and two-term limits set by City ordinance. He was originally appointed to complete the term of a Board member who resigned. The Council member to whom he reported is no longer on Council. Now he, Mr. Buck, is up for reappointment.

Ms. Barlow: Since Mr. Buck was appointed to fill out a term which just ended, he could still be appointed to a three-year term by a different Council member.

Mrs. Britt: The Library Board of Trustees should have a written set of policies and procedures that would clarify the things being discussed. Is there some way the Board could get the exact wording to develop something for incoming and existing Board members?

City Manager Meyer: The City Clerk could provide copies of all the existing City ordinances and resolutions that pertain to the Library Board. The Board of Trustees is different under the law because it is an administrative board while commissions are advisory. Although the powers and duties of the Board are enumerated both in the City ordinance and by State law, in practice the City does not strictly follow the Education Code at this time.

President Kawase: To whom does the Library Director report? The Library Board of Trustees or the City Manager? And, what is the Board's involvement in the selection process for a new library director?

City Manager Meyer: After meeting with the City Attorney, the current recruitment process has been modeled after the process used when Director Milo and his predecessors Carolyn Johnson and Jean Nelson were appointed. Two members of the Board were selected to sit on interview panels. The top three candidates were interviewed by the entire Board. The City Manager and the Board reached a decision as to who would be appointed. Past appointment documents have both the City Manager's and the Library Board President's signatures. If you strictly interpret the Education Code, the City Manager is not involved in the process. However, you need the involvement of the City Manager and the Human Resources Department in the recruitment process. The Library Board cannot do it alone. Under the City Manager ordinance the City Manager appoints all the subsidiary employees of the Library. In theory, the Board hires the Director, and the City Manager hires everyone who works for the Director.

Mr. Buck: He read in one of the documents that the Board has the authority to appoint all Library employees.

Ms. Barlow: That is correct. There has been a Municipal Code section enacted subsequently that authorizes the City Manager to hire all employees, except the City Attorney, City Clerk, City Treasurer, and the Library Director.

Mr. Georgieff: There is confusion because the job announcement for Library Director states that the City Manager solely will determine the selection of the Library Director.

City Manager Meyer: He distributed copies of a draft proposal to modify both the City Manager ordinance and the Library Board ordinance. Under the Executive Compensation Resolution, the City Council sets the salary range for the Library Director. The City Council authorizes the City Manager to set the salary when the Director is hired. The resolution authorizes the City Manager, in consultation with the Library Board, to evaluate the Library Director and to adjust his/her compensation accordingly. If you read the Education Code literally, it says the Board controls all the affairs of the Library, yet the Board has no ability to raise funds, is dependent on the City Council for funding, and is appointed by the City Council.

Mr. Buck: Does the City Manager appoint Library personnel or does the Director do that?

City Manager Meyer: The City Manager delegates the authority of hiring Library personnel to the Director. He does this with all department heads, but ultimately, under the Education Code, the City Manager is the final authority on appointments, dismissals, and disciplinary actions.

Mr. Buck: Does the Library Board have the authority to sell bonds or seek approval for a bond?

Ms. Barlow: The Board does not have the authority to issue bonds. The City Council does.

Mr. Buck: Regarding the recruitment process, if the entire Board interviews the three top candidates, does that mean the Board makes the final selection?

City Manager Meyer: He expects that during the interview process that the top candidate will become evident. There were ten applicants. All ten may not be interviewed because there may be some applicants that simply do not qualify. The preliminary interviews will consist of two oral panels. One panel will include two citizens and two Board members, while the second will be a panel of professionals (librarians and managers). Panel members will rate each candidate. The composite ratings will determine a ranked order list. The top three candidates will be invited to interviews with the full Library Board.

City Manager Meyer: There was a recent article in a local newspaper written by Mr. Chuck Greening. Mr. Greening took issue with the job qualification that “entrepreneurial skills or fund-raising skills” would be required. Based upon a previous meeting between the Board and the City Manager, “entrepreneurial” was a qualification that the Library Board requested in terms of hiring a future library director.

Mrs. Britt: There was a misunderstanding over the language used in the Library Director’s job announcement. The Library Board never used the word “entrepreneurial.” The Board definitely spoke of “visionary,” a person that can look ahead and anticipate needs. The part about the Library Director “reports to” the City Manager is also of concern. Obviously the Library Director reports to the City Manager for fiscal and personnel issues, but the Director also reports to the Board for how the Library is run. There is joint reporting. The Board was bothered with the phrase “works with and advises” as opposed to “reports to.”

City Manager Meyer: Since 1906 the City has been evolving practices from a personnel, operational and financial standpoint. Clearly there was intent by the Legislature when they adopted the Education Code to provide some insulation of the Library Board and the Library from everyday local politics. That is why the Education Code sets up the Library Board with having greater authority than other boards or commissions. With the Board’s approval, he would like to propose amendments to the Municipal Code, which eventually will require approval of City Council.

Ms. Barlow: The proposed ordinance would clear up the conflict between the City Manager ordinance and the Library Board ordinance. It makes it clear that the City Manager would have the power to appoint the Library Director just as he has of all the other department head appointees. The Board would continue to have general control over the Library, its property and funds accounts, rules and regulations for Library affairs, and would perform other acts as are given here by ordinance by City Council or General Law. She distributed a copy of a draft ordinance.

Mr. Kawase: What would happen if the City Manager and the Board of Trustees do not agree on a final candidate?

Ms. Barlow: If that situation were to arise, the City Council would have the ultimate determination because they are the body that oversees the Board, just as they are the body that oversees the City Manager. A point was made about wording and a preference to use “reports to” as opposed to “works with and advises.” The reality is that those two things are virtually the same. For example, the City Attorney works with and advises the City Council but also reports to the City Council.

Mr. Buck: The wording in the job announcement said “works with the Board, the Friends, and the Foundation.” The Friends and the Foundation are not on the same level as the Board. The relationship to the Library Board is not the same as the two non-profit organizations.

Mr. Meyer: It was unintentional to compare the Board’s status with that of the two support groups. What he and Ms. Barlow are proposing is cleaning up the ordinances to clarify the Library Director’s chain of command and personnel control. The Library Director would report to and be appointed by the City Manager, but at the same time s/he would also have an independent duty to report to the Board of Trustees. The Board would continue to have all the other powers and functions that they currently do. Essentially it would put into writing what has been the practice for many years.

Mrs. Britt: Where should the role of the Library Board of Trustees with respect to the hiring process of the Library Director be written down?

Ms. Barlow: This does not have to be in the Municipal Code. It could be put in the form of a resolution or it could simply be a Council policy.

City Manager Meyer: There is already a policy in relation to the appointment of department heads. The City Manager does not have unilateral authority to do whatever he wants. The existing language says the City Manager shall consult with the City Council prior to the appointment of a department head. If the City Manager chooses not to consult with the City Council, or makes an appointment that is unsatisfactory to the City Council, the City Council only has to, by majority, terminate the City Manager’s contract.

Mrs. Barlow: It would be a process very much like the one already in place and has been used in the past. The Board would be consulted. They would select two members to be involved in the preliminary interview panels. The Board as a whole would be allowed to interview the three finalists. The Board would make a recommendation to the City Manager.

Mrs. Britt: Could the hiring process be incorporated into the ordinance?

Ms. Barlow: It could be, but because processes change over time, her preference would be to include it in a resolution or in the existing City policy on appointments.

City Manager Meyer: The appointment process for department heads is already contained in an existing resolution. The position of “Library Director” could be added because there is no longer a position by the title of “City Librarian.”

Mrs. Britt: What is the process for a resolution?

Ms. Barlow: A resolution is basically an order, an action of the Council, very much like an ordinance. The difference is that although a resolution does not become part of the municipal code, it has the

same power and affect as an ordinance. A resolution is adopted formally at a City Council meeting by a majority vote of the Council. Resolutions are kept and maintained by the City Clerk's Office.

Mrs. Britt: The Board has taken CALTAC (California Association of Library Trustees and Commissioners) training for Library Boards twice. The Board members have a comprehensive understanding of how trustees should work. However, there are specific things to Fullerton that are not spelled out in easy to find language.

City Manager Meyer: Did the training differentiate between libraries operated by library districts, libraries operated by charter cities, and those operated by General Law cities? The Board members replied that yes it did.

Mr. Buck: He would prefer to see the information previously discussed in an ordinance rather than in a resolution. Regardless of where it placed, he would prefer to see it worded that the "City Manager appoints the Library Director with the approval of the Library Board of Trustees." The phrase "consultation with" instead of "approval of" has different meanings and can be easily misinterpreted.

Mr. Georgieff: The hiring of a Library Director is solely under the City Council. He is having trouble with where the gain would be with changing the language.

Ms. Barlow: The proposal to change the language is to conform to the practice. Because in actuality, although the Education Code allows the Council to designate the Library Board as a hiring authority, it is not mandatory.

Mr. Georgieff: He did not know if that has been the practice because it has been sixteen years since the Board hired Director Milo and a number of years prior to that when previous library directors were hired. Up until now it seems that the Library Board hired the Library Director. Now a change is being proposed to conform to how other department heads are hired by the City Manager.

City Manager Meyer: What he is trying to do is to formalize the process, whether or not it is in the ordinance or a resolution. If the Board is more comfortable with amending the ordinance with the preferred language, he is okay with that.

Mr. Buck: He clarified that "with the Board's approval" simply means that it only takes three Board members to agree with the City Manager. He still has a problem with using the phrase "will consult with."

City Manager Meyer: He will leave the wording up to the City Attorney's Office.

Ms. Barlow: Her preference would be to not get too specific and detailed with the ordinance. The ordinance should be simple, clear, short, and general. Any other specifics should be put in the form of a resolution or Council Policy. There is more flexibility this way.

Mrs. Britt: Will the draft ordinance be brought back to the Library Board for review before it is taken to City Council?

Ms. Barlow: Yes, it would come back to the Library Board for consideration.

City Manager Meyer: He is trying to put the ordinance on the December 5 Council Agenda. If it is not possible to have a special meeting of the Board before that date, he will delay it as long as necessary. The revised ordinance does not need to be rushed.

President Kawase requested questions from the public.

Fred Mason, former Library Board Member: Not enough attention was being given to Education Code No. 18921 which provides that the officers hold office at the pleasure of the Board. The Education Code provides more authority in the Board than what was discussed. He said the Education Code's provisions supersede local ordinances and resolutions.

Ms. Barlow: Education Code 18921 provides that they "may" do that. It does not mandate that they must do that. The "may" means that the Council has the ultimate authority to determine what powers are left with the Library Board and what powers are left with either the Council themselves or the City Manager, or some other body that the Council designates.

Adult Services Division Manager, Joanne Hardy: How does the Board fit in if there was a need to either change the behavior of the Director or relieve the Director from employment? Where does the balance between the City Manager and the Library Board occur? From her readings sometimes it can be influenced strongly by politics of the community.

City Manager Meyer: Right now the Library Director under the City's Personnel rules and regulations is the same as any other department head. Essentially that person can only be terminated for good cause following a series of disciplinary steps resulting in termination. The City Manager is in the process of changing how that is done. With all new department heads, starting with the recently hired Fire Chief, the status of the department head is being changed from essentially that of a tenured City employee to an at-will employee, which means that the City Manager can discharge that person without explanation. There is a six-month severance clause. The City Manager can discharge a department head immediately but has to give him/her six months severance pay.

Mrs. Hardy: How does the Library Board fit into this process?

Ms. Barlow: The City Manager already has the power to discipline the Library Director. Even though he can not terminate the Library Director under the present language, he has the right to discipline the Library Director as a department head. It is a strange place for the Director to be in because s/he is not sure who to report to. S/he reports to both the City Manager and the Library Board of Trustees and that would continue under the proposal as it currently exists. The same type of input on the decision to terminate would be provided to the City Manager as it is to hire. The City Manager would consult with the Board before he would make a determination to terminate. Ultimately, the City Council is the final appeal authority for termination of any City employee.

City Manager Meyer: Hypothetically, if a Library Director alienates the staff, creates bad morale, alienates the public, and adopts a policy that the Board does not agree with, at some point the Board will notify the City Manager that there is a problem.

Adult Services Librarian, Cathy Thomas: She did not agree that the hiring of the Library Director is being done as it was in the past. She was a member of the Library Board when Director Milo was hired. At that time the City Administrator and the City Council all thought that the Library Board of Trustees was responsible for hiring the Director. The wording was that the Library Director would be hired at the pleasure of the Library Board. The Board was invited to meet with the City Council and all three candidates. There was a luncheon. Each of the candidates made a presentation, and everyone could ask questions. After the luncheon, the Library Board met with all five members of the City Council who gave the Board their opinions of each of the candidates. The Board was not told in

any way who to hire. It was very apparent that it was left to the Library Board to make that decision. The Board and the City Manager interviewed each of the candidates. The City Administrator gave his opinion on each candidate. The final decision was made in his presence. The City Administrator's opinion was not in any way more important than the Board's. If the present Board wants to make a change that is fine, but the Board should know they are making a change in the practice of how Director Milo was hired.

President Kawase: That is different then from what Mr. Meyer has said.

City Manager Meyer: It is different from his recollection, but he thinks the fundamental process is the same.

Former Children's Librarian, Carolyn Eckert: With Director Milo leaving and Mr. Meyer retiring someday, what if there is a change made that says the City Manager appoints the Library Director and a new City Manager decides to appoint the next Library Director at his/her discretion without approval of the Library Board.

City Manager Meyer: At that point the Board should appeal to the City Council.

Ms. Barlow: Ultimately the City Council has the final authority.

Mrs. Britt: Has the City Council shown any interest in being involved in the selection of the new Director?

City Manager Meyer: He will advise them after the interviews of the top three candidates. He will go into closed session with the City Council, give them the resumes and the rating sheets from the interviews, explain his and the Library Board's recommendations, and answer their questions.

Dr. Johnson: The City Manager will make the recommendation to the City Council. The City Council is the governing body. What the Board wants to achieve is the maximum participation in the hiring process. The goal of the Board is to have the maximum amount of influence in the final decision. The Board would like to see the procedure spelled out in writing.

Ms. Barlow: She re-emphasized that she likes ordinances to be more general and resolutions to be more specific. She said there would be two readings of the ordinance before City Council.

City Manager Meyer: This should accomplish what the Board wants. He proceeded to instruct the City Attorney's Office to draft sample documents so that the Board can see the ordinance language and the accompanying resolution language. He said there might have to be a special meeting with the Board, himself, and the City Attorney to go over any concerns. Only after consensus is reached will the documents be presented to the City Council.

Dr. Johnson: The only question remaining is the urgency of moving forward with these documents. He is not eager to delay the hiring of the new Library Director until these documents are in place.

City Manager Meyer: As long as the Board is comfortable with the ordinance/resolution process he has described, the Library Director recruitment process can continue as planned.

Mrs. Britt: Does the Board recommend to the City Manager, who, in turn, does the actual hiring of the new director?

City Manager Meyer: If you go back to the Resolution on Executive Compensation, the City Manager has to negotiate a contract with the candidate and has to negotiate compensation and benefits. That is not what Boards do. The Board will make a recommendation. The City Manager will brief the City Council on the process and get their consent, and then go forward to negotiate a contract with the candidate to bring him/her on board. The appointment document will bear the signatures of the Library Board of Trustees President and the City Manager.

Ms. Barlow: The Board and the City Manager are going to agree because the City Manager would not make a recommendation to the City Council that the Board will oppose.

Dr. Johnson: Typically a split Board or split Council on a vote indicates a serious problem with a candidate.

Mr. Buck: He again emphasized that he is not comfortable with the term "consultation with." Mr. Meyer responded they will find a better word because he has seen it misused as well.

City Manager Meyer: There is an existing Council policy resolution so that all the Council members understand the procedures under which the Council operates as a body. He said the Board could have a similar policy – a Board policy which identifies when the Board meets, what authority the presiding officer has over the other members, and how to get items on the agenda.

Mr. Georgieff: How does this change impact the administrative role of the Board? Does it diminish the direct authority of the Library Board? Does the Board become more advisory than administrative?

Ms. Barlow: The Board still has all the remaining powers that apply to the Board. The Board still has control of the operation of the Library. This is just one piece of the authority the Board could have. If you look at the proposed ordinance, the Board would still have general control of the Library property and funds, pass rules and regulations for governing Library affairs, and perform what other powers that Council directs you to perform.

City Manager Meyer: An example of a worst case scenario. The Library makes materials that might be controversial, available to the public. The City Council tells the City Manager the book is inappropriate for our Library and wants to direct the Library Director not to purchase or display that book. There is a reason for the language in the Education Code. It provides for this separation from what may be politically expedient from what really is the purpose of the Library to make materials accessible to the public.

Mr. Georgieff: How does the hiring of the Director impact that?

City Manager Meyer: Essentially the City Manager is not going to get involved in the day-to-day operation of the Library. That is between the Board and the Director.

Mr. Georgieff: So your position would be that the hiring of the Director or the lack of hiring the Director would not impact the Board's ability to administer the day-to-day operation of the Library.

Ms. Barlow: The Library Director is still going to have an obligation to report to the Board.

Former Children's Librarian, Kathy Dasney: Is there anything in the City Manager's Resolution that defines his relationship with department heads? Is there is a paragraph that defines the Library Director?

City Manager Meyer: It is the Executive Compensation Resolution. It says that the City Manager shall consult with the Library Board prior to the evaluation of the Library Director. That is what he does in practice with the Board. It is not only compensation, but performance evaluation as well. If the Board identifies performance issues, it allows the City Manager to deal with the Library Director without the Board having to get directly involved.

Mrs. Dasney: The reason that the resolution has wording specifically about the Library Director is because of the existence of the Library Board. Will changes be made to that paragraph as well? Will that resolution be altered?

Ms. Barlow: Only to the extent that they would need to make a change to implement it, but it would not be changing the part Ms. Dasney was inquiring about.

City Manager Meyer: There is a resolution of the Council which relates to the process used to acquire department heads and in that resolution, he is required to consult with the City Council when selecting a department head and that is the resolution they are proposing to amend.

Mrs. Dasney: That was the resolution that she is talking about. It says nothing about the Library Director at this point.

Ms. Barlow: That resolution will be revised to encompass the Library Director position and include the obligation to consult with, the approval of, or whatever language is agreed upon, with the Library Board before it goes to Council.

Mrs. Dasney: Will the Library Board get the language of that resolution and the proposed changes prior to going to City Council?

Ms. Barlow: Yes, they will.

Mrs. Dasney: Is it possible to get a copy of the Executive Compensation Resolution from the City Clerk?

Ms. Barlow: Yes, it is.

Dr. Johnson: Can the Board call upon the City Attorney for help in developing the Board's rules and regulations?

Ms. Barlow: Absolutely. They would first ask the Director to use his staff time to research what other Library Boards have in place.

City Manager Meyer: Was everyone comfortable with the process as it was described and willing to proceed forward? The Board will receive draft copies. They can make comments on the preliminary ordinance. If needed, they will then schedule a follow-up special Board meeting that both he and the City Attorney would attend to reply to Board concerns. He does not want to take any document forward that cannot be agreed upon. Part of his job is to work with the Board in a cooperative,

supportive role to make sure the needs of the community are best met as well as the needs of the Board.

President Kawase: The Board has always worked well with the City Manager. He is comfortable with the procedures that have been outlined. He looks forward to the Board being equally involved in the decision to select the new Library Director.

City Manager Meyer: While he is a pretty good judge of character, managerial skills, and financial abilities, libraries are a little different. He is going to rely on the Board and the community representatives. He looks forward to working with the Board in hiring the new Director.

Mr. Buck: The Board of Trustees terms should be for three terms, i.e. nine years, rather than two terms or six years. That is closer to the eight years the other boards and commissions serve. That would allow for some continuity.

City Manager Meyer: He could certainly recommend that and take it as a recommendation of the Board to the City Council. It could be a part of the ordinance change as well.

Mr. Milo: What is the timetable for the recruitment of the Library Director? Will the interviews be conducted before the end of December?

City Manager Meyer: He expects the Acting Library Director will be in the position for at least 30 to 45 days. He expects to enter into salary negotiations with the top candidate before the holiday closure.

The Board members thanked Mr. Meyer and Ms. Barlow for attending the meeting to answer their questions.

Mr. Meyer and Ms. Barlow were excused from the meeting at 4 p.m.

## **5. OLD BUSINESS:**

### **a. Library Director Recruitment**

This item was discussed under Item No. 4a.

### **b. Main Library Conceptual Space Design Study**

Mr. Milo reported that Park & Recreation and Library staff met with the architect to discuss the project. He does not expect the study to come back to the Board of Trustees until after the holidays.

Mr. Georgieff said he would like another meeting regarding the space design study that would include public participation.

Division Manager Joanne Hardy said the architect will come back to the Board with a more detailed concept plan for the Library. Mr. Milo said it will probably be on the agenda for the Board meeting in January.

## **6. PRESENTATIONS:**

### **a. Dog Park Concept for Hunt Branch Park**

Dave Alkema, Interim Park Manager for the Parks & Recreation Department, introduced himself and Project Manager, Chris Gerry. Referring to an architectural rendering, Mr. Alkema explained a concept for a dog park in the grassy area of the branch park. He said it would bring the public into the park for positive use. It would make the public more aware of the branch. He proposed a fenced dog park. Mr. Alkema said it could be tried on a temporary basis. He asked for the Board's approval prior to taking the concept to the Park & Recreation Commission.

The Board expressed concern about liability and staffing.

Dr. Johnson moved and Mrs. Britt seconded that the Library Board of Trustees endorses the concept of a dog park near the Hunt Branch Library with the provision that it does not jeopardize the terms of the original deed.

The motion carried with 4 ayes with Mr. Buck abstaining.

### **b. Calif. Library Literacy Services – DVD**

This item was postponed until the January meeting.

## **7. CORRESPONDENCE:**

There was no correspondence to report.

## **8. BOARD MEMBER ROUND TABLE:**

Dr. Johnson said he is awaiting the book he ordered through NextRead.

Mr. Buck said he is waiting for an email from the County Registrar of Voters on the latest vote count for the recent municipal election. There are still 5,000-6,000 votes to be counted.

Mrs. Britt suggested reading a book called *Over Here*. It is the history of the GI Bill, how it came into being, and what it meant to our country.

Mr. Kawase said he was pleased to have both the City Attorney and the City Manager attend today's meeting. He thinks the Board can work with them amicably without confrontation.

## **9. PUBLIC COMMENTS:**

Former Board Member, Fred Mason, said he was on the Board when the Bastanchury property was acquired. He tried very hard to generate a branch library on the site. Plans were developed. The plan was supposed to be a library and commercial property. The School Board and the City were amenable to the idea of having a joint powers arrangement to take care of the cost of construction, but nothing became of the proposal. However, he understands that the Board is looking at a branch

library again. There is a piece of property north of Beechwood School that is about 1.5 acres. He has spoken with the City Manager and was told that the City has no plans to develop that property. He said the Bastanchury property has too much traffic to have a library on it and is too big a parcel for a branch library.

Dr. Johnson said he and Mr. Kawase have had similar conversations with the City Manager inquiring about the Bastanchury property options.

**10. ADJOURNMENT:**

Mr. Buck moved and Mr. Georgieff seconded that the meeting be adjourned at 5:01 p.m. The motion was approved.