

**MINUTES OF THE REGULAR MEETING  
OF THE  
LIBRARY BOARD OF TRUSTEES**

*July 27, 2006*

**1. CALL TO ORDER:**

The meeting was called to order by President Kawase at 2:45 p.m., in the Main Library Board Room.

***ROLL CALL:***

Present: Mr. Kawase, Mrs. Britt, Mr. Buck, Mr. Georgieff, and Dr. Johnson.

Staff: Al Milo, Library Director  
Joanne Hardy, Adult Services Division Manager  
Betty Schwarzkopf, Administrative Secretary

Guest: Nancy Lee, President, Friends of the Library

**2. CONSENT CALENDAR:**

- a. **Approval of Minutes of June 22, 2006**
- b. **Warrant Registers for June 2006**
  - 1. **FY 2005-2006**
  - 2. **FY 2006-2007**
- c. **Expenditure Summaries of June 2006**
  - 1. **FY 2005-2006**
  - 2. **FY 2006-2007**
- d. **Activity Report for June 2006**
- e. **Acceptance of Donations**

Dr. Johnson noted that in the Minutes, Page 1, the title of the meeting should be corrected to "Regular Meeting."

Dr. Johnson moved and Mr. Georgieff seconded that the Consent Calendar be approved with the correction of the Minutes. The motion carried.

Dr. Johnson requested that the library's collection agency be placed on the agenda of the next board meeting.

### **3. *REPORTS:***

#### **a. Library Director**

Director Milo reported the following:

City Council Member, Sharon Quirk, visited the Library. Mr. Milo updated her on the Library's vision for future expansion and gave her a tour of the Main Library.

Six applications for Technical Services Division Manager were submitted. There are three candidates on the eligibility list for the director to interview.

The position for Senior Librarian was an in-house recruitment. There were six applicants and three made the eligibility list. The position was offered to Children's Services Librarian, Janine Jacobs.

Following another in-house recruitment, the Library Technical Assistant II position in Technical Services was filled by Christine Chan who had been temporarily in the position since the retirement of the acquisitions clerk.

Director Milo presented Administrative Secretary, Betty Schwarzkopf, with her City of Fullerton 25 year pin.

As of July 1, 2006, patrons who do not live in Fullerton, no longer have to pay a fee for a library card. There has been a noticeable increase in new library cards being issued as well as books being checked out.

Director Milo announced his retirement from the Fullerton Public Library effective December 31, 2006 by distributing a resignation memo.

There was consensus that Director Milo has been easy to work with and appreciated by the Board Members, who wished him well.

Mrs. Schwarzkopf announced that she will also retire on the same day.

**b. Friends of the Library**

Friends President, Nancy Lee, said the request for tickets to “A Conversation with Huell Howser” has been overwhelming. The Executive Board decided the fairest thing to do is to mail their members a flyer with a tear-off portion to fill out and return. The Executive Board will then hold a drawing for tickets from the returned requests. Tickets will be limited to two per person.

The Friends are gearing up for another book sale on September 8, 9, & 10. Donna Jaecker and Irene Budde are co-chairing the event.

**c. Library Foundation**

Director Milo reported that 100 tickets have been sold for the A. Scott Berg fundraiser luncheon on July 30, 2006. There will be a reception for the biographer at 11:30 a.m. and the luncheon will begin at 12:30 p.m. at the Wyndham Hotel. President Kawase suggested that the Board of Trustees support the event by attending.

**d. City Council Meeting of July 18**

Mr. Buck said he attended the afternoon session. Director Milo said it is important that each member of the Board of Trustees attend the August 1 meeting because the City Council will approve the firm that will do the planning study. He distributed copies of the City Council agenda letter regarding the study. President Kawase inquired if it would be beneficial for the Board to request Council approval for a separate study for the Library at that time. Mr. Georgieff expressed concern that the Library will just be a small part of the overall master plan.

Dr. Johnson said he and Mr. Buck agree that when the Board addresses Council, they should consider the overall picture. Mrs. Britt said the Library shares common areas with the other departments involved. There was consensus that the Board will not request a separate study until the overall master plan has been completed. Mrs. Britt said it is important that the Board not interfere in the process. Mr. Buck said the Board needs to make sure they speak as a group. Dr. Johnson said he is looking forward to the process and wants to be actively involved and is eager to continue. There was consensus that President Kawase will make the presentation on behalf of the Board. All Board members will attend the meeting.

**e. Children’s Services**

Children’s Services Division Manager, Jeanette Contreras, gave a Power Point presentation on Diversity in Fullerton according to the 2000 Census,

Circulation and Reference statistics, Internet use, the number of juvenile programs and attendance, the number of volunteers and their hours, the Bookmobile, online resources, and “School Night @ the Library.”

#### **4. OLD BUSINESS:**

##### **a. Review of Vision and Mission Statements**

President Kawase suggested that the Board members continue to think about the statements. Mr. Buck was requested to put them in bullet form for the next meeting.

##### **b. Main Library Space Planning Study**

This item was previously discussed in another area of the agenda.

##### **c. One City, One Book**

Adult Services Division Manager, Joanne Hardy, reported the following events for the program:

- Copies of *The Kite Runner* ordered for the public and for City Council.
- Notified Barnes & Noble to have copies available for purchase.
- A panel discussion on the book.
- A telephone conference with the author on September 24.
- Two films on Afghanistan, moderated by Sr. Librarian, Tim Mountain.
- Book group discussion led by Sr. Librarian, Andrea Taylor.
- Book discussions with Spanish speaking and Korean speaking moderators.
- Children’s Services “Kite Program.”
- Kite display in the Main Library.
- The take-off date is September 5 and will end in October.

Mrs. Hardy requested the Board’s assistance with the following:

- That each Board member participate in the event.
- That the Board invite the Mayor to participate. (Mrs. Britt volunteered to draft a letter explaining the campaign.)
- A panelist with a literacy background is needed. (Mr. Buck will contact the CSUF English Department.)
- Mrs. Hardy is seeking a Spanish-speaking moderator as well as a Korean-speaking moderator.
- Staff will investigate the cost of a publicist. (Mrs. Britt suggested Dede Ginter.)

- The Board of Trustees will present the books to the City Council at the September 19 meeting. (Staff will arrange to get it on the agenda.)

Mrs. Hardy inquired if the Board preferred to call the event: One Book, One City; or One Book, One Community. There was a 3:2 consensus for “One Book, One City”

## **5. ADJOURNMENT:**

Mr. Buck moved and Mr. Georgieff second that the meeting adjourn at 5:07 p.m. The motion carried.