

**MINUTES OF THE REGULAR MEETING
OF THE
LIBRARY BOARD OF TRUSTEES**

May 25, 2006

1. CALL TO ORDER:

The meeting was called to order by President Kawase, at 2:30 p.m. in the Main Library Board Room.

ROLL CALL:

Present: Mr. Kawase, Mrs. Britt, Mr. Buck, Mr. Georgieff (2:45 p.m.), and Dr. Johnson.

Staff: Al Milo, Library Director
Joanne Hardy, Adult Services Library Division Manager
Betty Schwarzkopf, Administrative Secretary

Guests: Nancy Lee, President, Friends of the Library

2. CONSENT CALENDAR:

- a. Approval of Minutes of April 17, 2006 (Special Meeting)**
- b. Approval of Minutes of April 27, 2006 (Regular Meeting)**
- c. Warrant Register of May 2006 in the Amount of \$51,814.16**
- d. Expenditure Summary of May 2006**
- e. Activity Report for April 2006**
- f. Acceptance of Donations in the amount of \$435.17**

Dr. Johnson moved and Mrs. Britt seconded to accept and approve the Consent Calendar. The motion was approved.

3. REPORTS:

a. Library Director

There was discussion regarding the written report including the audit of the Library's petty cash; the Senior Librarian position that is open in Children's Services; and the Bookmobile's visit to the Faces of Fullerton event.

Director Milo reported that the public computers were down for three days while new Library servers and software were installed. Former Technical Services Division Manager, Maureen Gebelein, came in to assist with the installation, along with I.T. staff.

Director Milo distributed vouchers that can be used on June 10 at Barnes & Noble. A percentage of the price of books purchased on that day with a voucher will go to the Library. The vouchers are available to patrons when they check out at the front desk. The Friends of the Library will distribute them at their book sale on June 2-4, 2006.

Mr. Milo said there will be a fourth recruitment for Technical Services Library Division Manager. The salary was increased by City Council. The report was accepted and filed.

b. Friends of the Library

Nancy Lee, President of the Friends of the Library, reported that she presented Certificates of Appreciation to the Boy Scouts of Troop 1201 that assisted at the winter book sale. She said the scouts will assist again at the June 2-4 book sale. The Friends have been taking books to the Superior Court House in Santa Ana and donating them for the jury room.

c. Library Foundation

Dr. Johnson reported that the Foundation is willing to use the Bastanchury property for a Library expansion, but they emphasize that they will not support anything less than a major project. They expect the Board of Trustees to honor the original major donors who donated in good faith for a library branch. If that expectation cannot be fulfilled then it must be a major project that will enhance the Library for years to come.

d. CALTAC

Mrs. Britt announced that she has resigned from the CALTAC Board at the end of the calendar year, when her term on the Library Board ends.

4. NEW BUSINESS:

a. 2006-2007 Department Budget

Director Milo distributed copies of a summary of the Library budget for 2006-2007. He noted the following changes: Personnel – a decrease in non-regular hours; a Children’s Librarian upgraded to Senior Librarian; a part-time Circulation Assistant promoted to full-time; and any Council-approved salary increases. An increase in Circulation is anticipated due to elimination of non-resident fees which will also enable the Library to be compensated by an increase in funding from the State Library. In addition, there is an added Capital Improvement Project for the Main Library Space Planning Study with a carryover from 2005-2006 of funding from Redevelopment Project Area 2.

Mrs. Britt moved and Mr. Georgieff seconded that the 2006-2007 Library budget be approved. The motion carried unanimously.

b. Update on Teen Advisory Group

Adult Services Library Division Manager, Joanne Hardy, reported that the Teen Advisory Group is made up of eight sophomores and juniors from various Fullerton high schools. Each high school was contacted and the students were recommended by high school counselors. Staff has submitted applications to the Rotary Club and Soroptimist International in hopes of receiving grants to purchase books for a young adult collection. The team wants a space of their own within the Library. They have provided ideas for what they would like to see in a Teen Zone of the Main Library. The *Fullerton Observer* is doing an article on the Teen Advisory Group (TAG).

5. OLD BUSINESS:

a. Main Library Space Planning Study

1. RFP Update

Director Milo and Division Manager Hardy met with Engineering staff Ron Bowers, Senior Civil Engineer, and Allison Tran, Assistant Engineer, to discuss the RFP for the Main Library Space Planning Study. It is hoped the process will be completed by December with the RFP completed and sent out in July, received and evaluated in August, and taken to City Council in September. The special

planning meetings with staff and the architect would begin in September and end in November.

2. Staff Wishlist

Division Manager Hardy explained there is currently discussion in libraries called "Library 2.0." This is an ill-defined concept that libraries will and must incorporate the functionality as seen in Web 2.0 to make the library's space (both virtual and physical), more interactive, collaborative, and driven by community needs.

She said with the proposed remodel could be a physical space that:

- allows people to access resources, conduct searches, and produce projects in one environment,
- facilitates face-to-face meetings or gatherings for a great variety of purposes,
- preserves material unique to our city, and
- provides a space like no other in the lives of underserved groups, like teenagers.

Mrs. Hardy then distributed copies of wish lists prepared by library staff for the following improvements to the Main Library:

- Meeting Rooms
- Technology
- Local History Room
- Teen Zone

Mr. Kawase suggested that Mrs. Hardy arrange a virtual tour of other libraries that already have the above amenities.

b. One City/One Book Update

It was reported that the Foundation received a grant from the Rotary for a fall program on "*The Kite Runner*." Director Milo has been contacting potential panelists. He is trying to get them to agree upon a specific date in September or October.

6. CORRESPONDENCE:

There was no correspondence.

7. BOARD MEMBER ROUND TABLE:

Mr. Buck shared a T-shirt that he bought at the Los Angeles Times Festival of Books. He presented the shirt to Board member, Glenn Georgieff.

Mr. Georgieff reported that he and Dr. Johnson had attended the May 16 City Council meeting. He said that Council recognized their presence.

8. ADJOURNMENT:

Mr. Georgieff moved and Mrs. Britt seconded that the meeting adjourn to the CALTAC Training session at 3:59 p.m. The motion was approved.